



EOP TRANSFER CHECKLIST

Please read the following information carefully.

We appreciate your interest in Plattsburgh's Educational Opportunity Program (EOP). In order to be considered for EOP, you must send us the following:

- 1) Academic documentation AND
- 2) Financial documentation AND
- 3) EOP transfer eligibility documentation

IMPORTANT: Please include your social security number AND your name on all documents that you send to our office.

IN ORDER TO TRANSFER AS AN EOP STUDENT, you must meet at least one of the following conditions:

- 1) You were enrolled at a previous college as an EOP, HEOP, SEEK, or College Discovery student.
- 2) You were enrolled under the Full Opportunity Provision at a New York State community college that did NOT offer an Educational Opportunity Program.
- 3) You are now a New York State resident, but were enrolled in an EOP-type program in another state, with similar admissions requirements (program documentation required).

IN ADDITION, you must meet the academic requirements noted below.

Required Academic Documentation

EOP transfer applicants must meet the same academic qualifications as their non-EOP peers (these requirements are a 2.3 cumulative grade point average [GPA] at their transfer colleges). EOP applicants must also have been in good academic standing at the last college they attended.

In order for us to calculate your GPA, we ask that you send us your official transcripts from ALL of the colleges you have attended.

Required Financial Documentation

1) Complete the Free Application for Federal Student Aid (FAFSA) and send us a photocopy. This form is available in your college Financial Aid Office. Be sure to send the original FAFSA to the processing agency, as directed. You must also complete a New York State TAP application form and send us a photocopy before mailing it to the processing center.

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Required Transfer Documentation

1) A Transfer Verification Form (enclosed), to be completed by the FIRST college you attended. This form should be submitted to the EOP/HEOP/SEEK/College Discovery or EOP-type program office for completion. Community college students applying under the Full Opportunity Provision should submit this form to their college Financial Aid Office.

2) Students previously enrolled in EOP-type programs at an out-of-state college must request that the college submit information regarding: 1) the academic AND financial criteria used to assess admission to the program; and 2) the types of support services available to students.

IMPORTANT: Please note that the Transfer Verification form must have ALL required signatures. Without all of these signatures, the form is invalid. It is the student's responsibility to ensure that the form is completed correctly. Incorrectly completed forms will result in the student being disqualified for EOP consideration at Plattsburgh.

The Educational Opportunity Program has a limited number of openings. Therefore, the sooner you complete your EOP application, the better your chances will be for admission.

If you need any assistance, please feel free to call Admissions toll-free at 1-888-673-0012.