

**SUNY Plattsburgh**  
**Directions for Applying to the Master of Science in Teaching (MST)**  
**Childhood Education and Adolescence Education Programs**  
*(Main Campus in Plattsburgh and Branch Campus at ACC)*

If you are interested in becoming a teacher and obtaining your New York State Education Department (NYSED) Teacher Certification for Grades 1-6 (Childhood Education) or Grades 7-12 (Adolescence Education) and have an undergraduate degree in a field other than education, SUNY Plattsburgh's MST Childhood Education or Adolescence Education Program may be for you. Here is the application process:

- A. **Thoroughly review the Admission Requirements** to make sure that you can apply to this graduate program. You must have a minimum of a 2.75 undergraduate GPA. You **cannot** take additional coursework to raise your undergraduate GPA; it is impossible to raise your undergraduate GPA.

Mark your calendar so that you are prepared to attend an Interview Day in March. Consult the website for additional and up-to-date information:

1. Childhood Ed. Admission Requirements: [www.plattsburgh.edu/academics/education/childhood/master.php](http://www.plattsburgh.edu/academics/education/childhood/master.php)
2. Adolescence Ed. Admission Requirements:  
<http://web.plattsburgh.edu/academics/education/adolescence/master.php>

- B. **Download the appropriate MST Childhood or MST Adolescence Education Preparatory Worksheet.** Consider which grade levels you want to teach and your undergraduate degree major/minor. Please be aware that there is a surplus of Childhood Education teachers; it may be very difficult to obtain a position, especially if you are place-bound. In Adolescence Education, there is a high need for foreign language, science, and math teachers.
1. Childhood Education Preparatory Worksheets: [www.plattsburgh.edu/admissions/graduate/forms.php](http://www.plattsburgh.edu/admissions/graduate/forms.php)
  2. Adolescence Education Preparatory Worksheets: [www.plattsburgh.edu/admissions/graduate/forms.php](http://www.plattsburgh.edu/admissions/graduate/forms.php)
- C. **Using your undergraduate transcripts, complete the appropriate Preparatory Worksheet by filling in your undergraduate coursework.** The Preparatory Worksheet will indicate what prerequisite coursework you will need to complete prior to entering the program in the summer or fall. Please note that you can still apply to the MST program by the February 15<sup>th</sup> deadline, but you will need to include a plan on how you will complete any prerequisite coursework prior to entering the program. Furthermore, preference for interviews—as well as a slot in the program—will be given to applicants who have all of their prerequisite coursework met by the February 15<sup>th</sup> application deadline. If you have 6 or more courses (18+credit hours of coursework) that you must complete prior to the program start in the summer or fall semester, you are urged to wait and apply for the next February 15<sup>th</sup> admission date when your requirements will hopefully be complete. If you need assistance with the worksheets, please contact Bethanne DelGaudio, Director of Teacher Certification and Graduate Advising, Sibley 302A, (518) 564-2124 or [delgaubg@plattsburgh.edu](mailto:delgaubg@plattsburgh.edu). You can also contact the Graduate Admissions Office at (518) 564-4722 or [graduate@plattsburgh.edu](mailto:graduate@plattsburgh.edu).
- D. **Send the completed application packet, \$75 application fee, three letters of recommendation (including two from professors if you have been in school within the last three years), preparatory worksheet, statement of purpose, and official transcripts to the Graduate Admissions Office by the February 15<sup>th</sup> deadline.** If you have not been in school within the last three years, you need three letters from individuals who can attest to your ability to pursue graduate study.

***For more information:***

- ❑ If you have specific questions about the **MST Graduate Program** at either the Main Campus or the Branch Campus at ACC (course offerings, sequence of courses, full and part-time programs), contact: Robert Ackland, M.S.T. Graduate Program Area Coordinator, Sibley 314, (518) 564-5131, or [robert.ackland@plattsburgh.edu](mailto:robert.ackland@plattsburgh.edu)
- ❑ If you have questions about the **MST Preparatory Worksheet**, contact: Bethanne DelGaudio, Director of Teacher Certification and Graduate Advising, Sibley 302A, (518) 564-2124 or [delgaubg@plattsburgh.edu](mailto:delgaubg@plattsburgh.edu).
- ❑ If you have questions about the **Graduate Admissions Application Form** or process, contact: Marguerite Adelman, Director of Graduate Admissions, 113 Kehoe, (518) 564-4723, or [graduate@plattsburgh.edu](mailto:graduate@plattsburgh.edu).
- ❑ If you have questions about SUNY Plattsburgh's **Branch Campus at the Adirondack Community College (ACC)** in Queensbury, contact: Tom Corigliano, Associate Dean, (518) 792-5425 ext. 103, or [tom.corigliano@plattsburgh.edu](mailto:tom.corigliano@plattsburgh.edu)