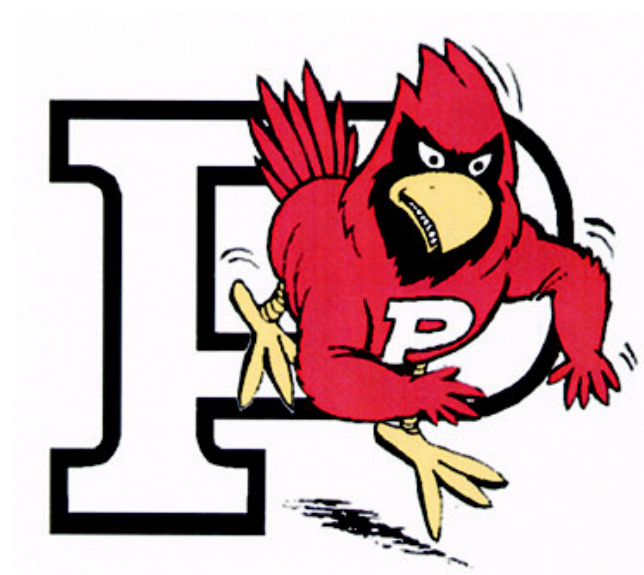


Department of Athletics



Student-Athlete Conduct Manual



Plattsburgh
STATE UNIVERSITY OF NEW YORK

2009-10

Name: _____ Sport(s): _____
Print: (Last Name, First Name)

Letter from the Dean of Students

Dear student:

Plattsburgh State is indeed a very special place. As an alum, Class of 1990 and 1994, and now as a member of the professional staff, I have developed very strong ties to the College and the community through my many positive experiences. I hope that you will have similar experiences and they will have the same positive influence on you. Being involved with a Student Association sponsored or recognized group (SA organization), a Fraternity or Sorority, or an Intercollegiate Athletic Team, is a great way to meet new friends, take a leadership role, and have fun. I commend you on your willingness to become an active member of our college community.

Learning at college continues when you have left the classroom. Each office on our campus is here to support you and your educational experience. The Dean of Students office is no different. The responsibility for dealing with cases of alleged misconduct by SA organizations, Fraternities and Sororities, and **Intercollegiate Athletic Teams** is given to the Dean of Students office. All of the regulations and procedures that follow are applicable to each of these organizations.

The Dean of Students office operates under the assumption that a group's behavior should demonstrate respect for itself, others, the Student Association, Plattsburgh State, and the community. It is my belief that a group's rights cease to exist when they interfere with the rights of other groups or those of individuals. Unfortunately, much like society at large, no community is perfect. A need has been shown for the development of regulations outlining behavior standards on our campus. These regulations apply to all groups regardless of the gender, age, race, religion, sexual orientation, condition of disability, or other similar characteristic of the members of such groups.

It is the belief of the College that a full educational experience requires hard work, time, and exposure to many varied experiences. Student organizations assist students in this overall educational process. Sanctions given for violation of the regulations contained in this document are intended to make clear the limits of acceptable behavior and to give the parties who have exceeded those limits the opportunity to more fully understand them, to accept them, to learn how to incorporate the experience into their overall learning, and to move on.

The design of this system is intentional in its need for campus involvement. It operates in a college community that is very important to all of us. Maintaining a standard of acceptable behavior that protects the rights of everyone is a matter of interest to everyone in the Plattsburgh College Community.

I wish you luck and success in all that your club, organization, or team wishes to pursue this year. Please feel free to stop by the Dean of Students Office on the 6th floor of the Kehoe Administration, with any questions you might have.

Sincerely,

Stephen Matthews

Dean of Students

(Initial Letter) _____

Intercollegiate Athletics Mission Statement

The mission of the intercollegiate athletic program is to provide a quality intercollegiate athletics program consistent with the National Collegiate Athletic Association Division III philosophy and the overall educational mission of the State University of New York College at Plattsburgh.

Intercollegiate athletics is sponsored as an educationally purposeful activity that focuses on the individual development of the student-athlete. It emphasizes the positive value of physical activity, learned skills, good sportsmanship and competition. The program will strive to instill in student-athletes the desire and ability to represent themselves, their team, the athletic department and the college in a positive manner at all times.

The intercollegiate athletic program will demonstrate its success through competitive excellence, academic achievement, and commitment to community service by its student-athletes.

I. Standards of Conduct

It is a privilege and not a right to be a student-athlete and every student-athlete is expected to conduct himself or herself in a manner that exhibits honor and respect to the team, department, college and surrounding community for the duration of his or her tenure as a student-athlete. As a member of the student body at SUNY Plattsburgh, each student-athlete must act in accordance with the *Student Conduct Manual*, as published by the college (www.plattsburgh.edu/studentlife/judicialcharges/conductcodes.php).

In addition, student-athletes are accountable to the following authorities:

- Municipal ordinances, and State and federal laws, both civil and criminal;
- National Collegiate Athletic Association (NCAA);
- State University of New York Athletic Conference (SUNYAC);
- Eastern Collegiate Athletic Conference (ECAC);
- SUNY Plattsburgh;
- Department of Athletics (Student-Athlete Handbook);
- Team Rules (See your coach for a copy of team rules)

For clarification of the governing authorities, student-athletes should consult with a member of the coaching staff or administration. Violation of any of the standards of conduct encompassed in these authorities may result in discipline, as well as civil or criminal liability. All documented violations of the Student Code of Conduct will be reported to SUNY Plattsburgh's Judicial Affairs Office and may result in further disciplinary action.

(Initial Section I) _____

II. Policy on Reporting a Disciplinary Situation and Judicial Sanctions

1. The student-athlete is responsible for immediately notifying his or her head coach *regardless of time of day* of any on- or off-campus disciplinary incident.
2. The head coach is to report the incident immediately, *regardless of the time of day*, to the Director of Athletics. This is of particular significance in situations that will become public knowledge through the media.
3. Director of Athletics will make the decision to notify the Vice President for Student-Affairs should the incident require his or her being immediately informed.

4. Director of Athletics and head coach will meet to discuss the facts of the situation, and to receive input from the head coach.
5. Director of Athletics recommends in writing to the V.P. for Student-Affairs what action, if any, will be taken.
6. Vice President for Student Affairs reviews and approves what action, if any, will be taken.
7. Director of Athletics informs all parties involved in writing of the final decision.

**** It is important that we be open and honest about these situations. Coaches, student-athletes and teams will be held accountable if incidents are not reported as directed above.**

◆ The Department of Athletics disciplinary process is independent of, and supplements, SUNY Plattsburgh's judicial process. Sanctions to a team or individual levied by the Athletic Department may occur over and above those levied by the Judicial Affairs Office. Individual or team sanctions will vary depending on the type and circumstances of the violation, but may without limitation include loss of athletics program eligibility. (Initial Section II) _____

III. Prohibited Conduct

Prohibited conduct includes violation of any of the standards established by the governing authorities identified above. By way of illustration, and without limitation of those prohibitions, student-athletes must not violate any of the policies described below (which are described in more detail in SUNY Plattsburgh's *Student Conduct Manual*).

Section 1: Academic Dishonesty. Cheating and Plagiarism are the willful misrepresentation of all or part of another's work as one's own.

Cheating in all its forms is prohibited. Examples of cheating include, but are not limited to: Copying another's answers or giving or receiving unpermitted aid during classroom or take-home examinations or on assignments, papers, research reports and projects.

Plagiarism, in all its forms is prohibited. Examples of plagiarism include, but are not limited to: the use or presentation the ideas or words of another, whether from print, digital, or aural sources as one's own, failure to cite the source of information and ideas taken from the works of others.

(Initial) _____

Section 2: Aiding and Abetting. A student aiding and abetting another person in violation of a College regulation will be subject to disciplinary action. (Initial) _____

Section 3: Alcohol. (3.1) The Alcohol Policy of SUNY Plattsburgh is in compliance with New York State Laws and local City Ordinances, which prohibit the following:

- (a) Sale of alcohol without a license;
- (b) Sale or giving alcohol to any person under the age of 21;
- (c) Purchase of any alcoholic beverage by a person under the age of 21;
- (d) Possession of alcohol with the intent to consume any alcoholic beverage by any person under the age of 21;
- (e) Possession of an open alcohol container in a public place.

(3.2) Possession of an open alcohol container on the SUNY Plattsburgh campus, outside of the legal and personal possession in Residence Halls, as defined in the Residence Hall Manual, or at an event catered by Campus Dining Services, is prohibited.

(3.3) Alcohol events or parties are not permitted in Residence Halls. Only legal and personal consumption of alcohol, as defined in the Residence Hall Manual, is permitted in college residence halls.

(3.4) Persons under 21 years of age, may not be in possession of alcohol on the SUNY Plattsburgh campus, nor may they be present where there is an open alcohol container, with the exception of events catered by Campus Dining Services, on the SUNY Plattsburgh campus. Empty alcohol containers shall be considered "open alcohol containers" on the SUNY Plattsburgh Campus.

(Initial) _____

Section 4: Damage to Property

Willfull or careless destruction, defacement of or tampering with College property or property of others is prohibited. (Initial) _____

Section 5: Disorderly Conduct

Any offensive or disorderly act or display, which interferes with the rights of others is prohibited; Harassment, threats, physical abuse or the threat of physical abuse including bias related incidents are prohibited. (Initial) _____

Section 6: Drugs

Illegal possession of or using controlled drugs or drug paraphernalia, as defined in the New York State Penal Law, is prohibited. Attendance at a gathering where illegal drugs have been used constitutes a violation. (Initial) _____

Section 7: Endangerment

Reckless or intentional acts which endanger, or put at risk, the welfare of oneself or others are prohibited. Threats, in any form, of behavior that could endanger oneself or others is prohibited. Compromising the security measures of the campus will constitute a violation of College Policy. (Initial) _____

Section 8: Failure to Comply with Direction of College Official

Failure to comply with the directions of College officials acting in the performance of their official duties is prohibited. (Initial) _____

Section 9: False Alarms, Fire Safety

Intentionally setting a fire without proper authorization, or giving false alarm of a fire is prohibited. Tampering with fire alarm devices or fire equipment is prohibited. Failure to adhere to fire evacuation procedures is prohibited. (Initial) _____

Section 10: Falsification of Information

Willful falsification of information on College records or to College officials or to Local Government Officials is prohibited; Willfully providing false information for purposes of obtaining services is prohibited; and possession or use of another person's I.D. card or an invalid I.D. is prohibited. (Initial) _____

Section 11: Firearms, Fireworks, Explosives, Weapons

- It is prohibited to carry or contain firearms, ammunition, gun powder, air rifles, air pistols, paintball guns or guns of any kind on campus.
- Possession or use of fireworks on the College campus is prohibited.
- Possession or use of knives or other weapons, dangerous chemicals, explosive materials, flammable liquids, except as authorized in supervised academic programs, is strictly prohibited on the College campus. (Initial) _____

Section 12: Guests and Hosting

Students are responsible for informing their guests of College regulations and will be held accountable for the behavior of their guests. It is understood that student-athletes will host prospective students. While hosting it is further understood that the host and the prospective student are held to the same rules and regulations of all SUNY Plattsburgh's student-athletes.

(Initial) _____

Section 13: Hazing

- Hazing in every form is prohibited. Hazing is considered to be interference with the personal liberty of others and includes any act of domination by some students over others, which may lead to injury, emotional disturbance, physical discomfort or humiliation.
- Harassment by banter, ridicule or criticism or playing abusive and humiliating tricks or pranks are prohibited; Hazing which involves the forced consumption of alcohol or drugs is prohibited. (Initial) _____

Section 14: Sexual Exploitation and Sexual Harassment

Sexual exploitation and sexual harassment are prohibited. (Initial) _____

Section 15: Theft

Theft of property on the College campus is prohibited; Theft of services on the College campus is prohibited; Removal of College property from common use areas is not permitted; Removal of books or other items from College facilities without following prescribed procedures is prohibited; and Possession of property illegally procured is prohibited.

(Initial) _____

Section 16: Residence Hall Violations

Students are expected to know and abide by the regulations governing residence life as set forth in the Housing Manual, furnished to each student along with a Housing License Agreement. Failure to abide by these regulations may result in judicial procedures.

(Initial) _____

Section 17: Obstruction of College Activities

Obstruction of teaching, research, administration, disciplinary procedures, or other College activities, including public service functions or other authorized activities on campus is prohibited. (Initial) _____

Section 18: Trespass

Entering any College facility except in accordance with established regulations is prohibited. (Initial) _____

Section 19: Use of the College Name

Use of the name or logo of the College is prohibited unless specifically authorized in writing by the President of the College or the delegated representative. Students are prohibited from falsely presenting themselves as entities of the college beyond the normal scope of activities associated with their student or employment status. (Initial) _____

Section 20: Violation of Condition of Judicial Action

Students who violate the conditions of judicial actions placed upon them are thereby in violation of College regulations and may be subject to further disciplinary action or an additional Judicial sanction as described in Section II of this manual. (Initial) _____

Section 21: Violations of Civil or Criminal Law

Violation of Federal, state, or local laws in a way that affects the College community's pursuit of its educational purposes is prohibited and may subject students to disciplinary action. Such violation may be established independent of and prior to a criminal conviction. (Initial) _____

Section 22: Violent Behavior

Violent behavior is prohibited; Behavior that is considered stalking is prohibited; Dating violence and domestic violence are prohibited; and Sexual assault is prohibited. (Initial) _____

Section 23: Gambling Activities

(As outlined in Bylaw, Article 10.3 in the *2009-10 NCAA Division III Manual*)

Student-athletes shall not knowingly:

- (a) Provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition;
- (b) Solicit a bet on any intercollegiate team;
- (c) Accept a bet on any team representing the institution;
- (d) Solicit or accept a bet on any intercollegiate competition for any item (e.g., cash, shirt, dinner) that has tangible value; or
- (e) Participate in any gambling activity that involves intercollegiate athletics or professional athletics, through a bookmaker, a parlay card or any other method employed by organized gambling.

See Bylaw, Article 10.4 in the *2009-10 NCAA Division III Manual for the Constitution Operating Bylaws Administrative Bylaws Effective August 1, 2007* for the sanctions of violations of Bylaw 10.3 that shall apply. **Violations of these articles will affect eligibility.** (Initial) _____

IV. Warning About Social Networking Sites

While the Plattsburgh State Department of Sport and Wellness does not have a formal policy, we **do not condone** the use in any manner of online social networking sites by our student-athletes. These may include, but are not limited to, Facebook, MySpace, BadJocks.com, etc. Therefore, we strongly recommend that Cardinal student-athletes **do not get involved** with these Web sites. Because these Web sites are dangerous and can reveal personally identifiable information, we strongly discourage their use. **REMEMBER: You represent not only yourself and your team, but also the entire Plattsburgh campus. Help us maintain a positive image.**

- **Student-athletes and their teams will be held liable for any posted pictures, videos or information that negatively represents SUNY Plattsburgh athletics.** (Initial IV) _____

V. Unrecognized Former Fraternities and Sororities

It has been determined by the College that these groups interfere with the academic mission of the institution. Students who choose to join one of them may subject themselves to College disciplinary procedures and dismissal from the college since the groups operate outside of College policy. **These organizations are not affiliated with the College and therefore are not subject to college regulations in regard to pledging, alcohol, drugs, etc.** All athletic teams are prohibited from organizing any type of event with unrecognized former fraternities and sororities.

All unrecognized former fraternities have ceased operations. However, if you have information to the contrary, we ask you to please notify William Laundry, Vice President for Student Affairs at 518-564-2280 or Allison Swick-Duttine, Director of Fraternity/Sorority Life & Organization Development at 564-4825. (Initial V) _____

VI. Drug Testing

If at anytime the college decides to institute a drug-testing program for the athletes, every student-athlete will be responsible for procedures associated with the policy.

(Initial VI) _____

VII. Agreement/Waiver

I understand and agree that I am required to know, understand and follow the standards contained in the *SUNY Plattsburgh Department of Athletics Student-Athlete Handbook* as well as the *Student-Athlete Conduct Manual*. In addition, I understand and agree that I am responsible for knowing, understanding, and following the rules, policies, and procedures contained in the complete *SUNY Plattsburgh Student Conduct Manual* which can be found at <http://www.plattsburgh.edu/studentlife/judicialcharges/conductcodes.php>

(Initial VII) _____

Date: _____

Signature of Student-Athlete

Sport(s): _____

Printed Name

I have read and understand all of the statements in the "Student Athlete Code of Conduct" and the "Student Athlete Handbook".

Head Coach

sport

date

