
Love Your Library and Labs ~ Leave No Trace: Feinberg Library Food & Drink Guidelines

Leave No Trace

The Division of Library and Information Services (LIS) has adapted the following “Leave No Trace” principles of outdoor ethics to its food and drink policy* for the LIS-administered areas of the Feinberg Library building.

Plan ahead and prepare

- Whenever possible, plan to eat your meals before you come to the library or lab.
- If you do carry in snacks or drinks, avoid messy foods that may damage library/technology material or equipment, and bring drinks in covered, spill-proof containers or capped bottles.
- Be aware of the food and drink guidelines and exceptions listed below.

Dispose of waste properly

- Make sure to place recyclables in recycling bins and non-recyclable garbage in trash cans designated for those purposes.

Leave it as you found it

- Leave library/technology resources, furnishings, and equipment as you found them--or in better condition than you found them.

Be considerate of others

- Respect the next library/technology user and the next generation of library/technology users.

Goals

We established our food and drink guidelines with the following goals in mind.

- To promote recycling of appropriate food and drink packaging.
- To preserve our library collections and protect our facility from pests and harmful molds.
- To help ensure the health and safety of all library/technology users and a long life for library/technology collections, furnishings, and equipment.
- To respect our hard-working custodial staff by taking responsibility for our personal behavior.

- To allow us to direct library/technology funds to purchasing materials and equipment that support the curriculum, rather than to replacing resources and furnishings damaged by food and drink.

Guidelines

Food and drink are allowed in the LIS-administered areas of the Feinberg Library building and are subject to the following guidelines and exceptions.

- Deposit all recyclable food and drink packaging in the recycling bins located throughout the library.
- Pack it in, pack it out: carry out any non-disposable dishes, silverware, etc., that you bring into the library.
- Bring drinks in covered, spill-proof containers or capped bottles.
- If you must dispose of beverages, pour liquids into the bathroom sink or water fountain before recycling or throwing away the containers.
- Place food and drink garbage in trash cans carefully to avoid splattering food and drink on the walls and library materials and computer/media equipment.
- Report accidental spills to the staff as soon as possible.

Exceptions

Food and drink are prohibited in certain areas.

- Food and drink are not permitted in Special Collections.
- Food is not permitted in designated Quiet Study Areas.
- Food is not permitted at any of the computer workstations throughout the library (except for the 1st floor extended lab area and the 2nd floor study carrels).
- Food is not permitted in either of the library's e-classrooms (FL108 and FL129)
- Food is not permitted in library student employee public work areas.

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*For more information on Leave No Trace principles, visit the Leave No Trace Center for Outdoor Ethics website: <http://www.lnt.org/main.html>.

This policy was revised with permission from
<http://www.gustavus.edu/oncampus/academics/library/about/FoodGuidelines.htm>

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