

APPLICATION FOR SUMMER FINANCIAL AID

STUDENT NAME: _____

BANNER ID: _____

INSTRUCTIONS: Register for summer courses before you submit this form to the Financial Aid Office. Be sure to read through the Summer Financial Aid Program Guidelines carefully and calculate your summer budget. Then, complete all sections of this application, sign, and submit it to the Financial Aid Office for processing.

SECTION A: SUMMER ADDRESS

Provide us with your contact information for the Summer

Check one: Summer Address, City, State, Zip _____ Summer Phone _____

I will live off-campus at... _____

I will live with my parents at... _____

I will live on-campus at..... _____

SECTION B: SUMMER ENROLLMENT

If you are not planning to enroll in any credits, check here & skip down to Section C

A. List the number of credits you are enrolled in for each category, in the appropriate session:

	Session A May 26 – June 5	Session B June 8 – July 10	Session C July 13 – August 14
Number of Plattsburgh Credits to be taken:			
Number of approved credits to be taken at another college: <i>College Name:</i> _____ <i>Dates of Attendance:</i> _____			

B. Are you registered for: (*check any that apply*) Internship Student Teaching Repeat Coursework
 If repeat coursework, list each repeat course name and number: _____

C. What is your expected Date of Graduation? Month: _____ Year: _____

SECTION C: REQUEST FOR SUMMER FINANCIAL AID*

***Be sure you have read the Summer Financial Aid Program Guidelines!**

A. Check all the financial aid programs you are interested in receiving for the summer sessions:

- Federal Work-Study: How many hours per week do you want to work? 30 hours 15 hours
- Federal Direct Loan, I want to borrow: \$ _____ for Loan Type: Subsidized Unsubsidized
- Federal Direct Parent PLUS Loan. (Parent must complete the PLUS Request Form)
- Federal Direct Graduate PLUS Loan. (Graduate student must complete the Graduate PLUS Request Form)
- Private Alternative Loan, I have applied for \$ _____ from lender: _____
- New York State TAP Grant, I have completed the application with New York State
- Federal Pell Grant, I did not use all of my eligibility in the 2008-2009 academic year
- Federal TEACH Grant

B. Additionally, indicate here if you have any of these expenses and you want them considered for summer aid purposes:
 *Dependent care expenses per week of: \$ _____ *Travel Expenses, #of miles one-way daily: _____

SECTION D: SIGNATURE

My signature here attests to the accuracy of the information provided on this summer financial aid application. I understand that if any of this information changes, I need to notify the Financial Aid Office immediately and my aid eligibility may change.

Student Signature: _____

Date: _____

SUMMER FINANCIAL AID PROGRAM GUIDELINES

GENERAL GUIDELINES FOR SUMMER FINANCIAL AID:

- ◆ Enroll in at least **6 credits** for the summer sessions.
Exception: To participate in the Summer Federal Work-Study Program you do not need to take any summer courses.
Exception: Some private alternative loans will allow you to be registered for less than 6 credits.
- ◆ You must be a matriculated student and planning to attend in the Fall semester (unless graduating in August).
- ◆ You must meet Satisfactory Academic Progress (SAP) standards to qualify for Federal and State aid.
Your SAP will be checked after final grades are posted for Spring. If you fail to meet the minimum standards you will not be able to receive financial aid for the summer sessions. Students who fail SAP can apply for a private alternative loan or appeal the decision through the SAP Appeal Process. **IMPORTANT:** Summer Financial Aid is awarded before spring grades are posted. **If you fail SAP, the aid will be cancelled and you will be responsible for paying any balance due on your student account.**
- ◆ To apply for the Federal Pell Grant or Student Loan, you must complete the 2008-2009 FAFSA by June 30, 2009.
- ◆ Typically financial aid funds do not arrive until weeks into the summer program. If you are expecting a refund, you need to be prepared to cover your personal and living expenses until that refund is available. No Emergency Advances are issued for summer financial aid.
- ◆ You must complete and submit the attached “Application for Summer Financial Aid” to be considered for any federal or state financial aid. This form must be received no later than one week before your summer courses end.

REQUIREMENTS FOR TAKING SUMMER COURSES AT A COLLEGE OTHER THAN PLATTSBURGH:

Because summer financial aid funds are not available until weeks after summer courses have begun, most colleges do not allow deferrals against summer aid. **You need to be prepared to pay for any coursework taken at another institution.**

To be considered for financial aid for courses taken at another institution, you must complete these additional steps for each institution you will be attending:

- 1) Permission for Off-Campus Study – Complete form with your academic advisor and submit to the Registrar’s Office.
- 2) Authorization to Pay – Complete this form and submit to the Financial Aid Office.
- 3) Proof of Registration – Submit a copy of your course registration at the other institution to Financial Aid Office.
- 4) Proof of Cost – Submit a copy of your bill for tuition and fees at the other institution to Financial Aid Office.

SPECIFIC FINANCIAL AID PROGRAM GUIDELINES:

A) Federal Work-Study Program

- * Enrollment in summer courses is not required unless you are graduating in August (must return in Fall).
- * You can request 15 or 30 hours per week. The program lasts for 10 summer weeks and pays \$7.15 per hour.

B) Federal Pell Grant Program

- * You must have remaining eligibility from the 2008-2009 academic year.
- * You may receive for less than 6 credits depending on your family EFC.

C) Federal Direct Loan Program

- * You must have remaining eligibility from the 2008-2009 academic year.
- * You must be enrolled in at least 6 credits to receive a Federal Direct Loan. If you drop below 6 credits, your loan will be cancelled and all paid loan funds will be returned to the Direct Loan Program. **You will be responsible for any resulting balance due on your account.**

D) New York State Accelerated (Summer) TAP Grant Program

- * To qualify for Summer TAP, you must complete the 2009-2010 FAFSA and NYS TAP Applications.
- * TAP is awarded for only 8 semesters (10 semesters for EOP students). Unless you plan to graduate early, we do not recommend you use TAP for summer coursework as it will reduce the amount of your final TAP award.
- * You must have earned at least 24 credits (applicable to your degree) at Plattsburgh & been enrolled full-time in the Spring semester.
- * You must complete a minimum of 6 New York State tuition charged credits over the summer sessions.
- * Your Summer TAP Grant may be applied toward payment of summer tuition only if you have received an award certificate from New York State prior to paying for your summer tuition charges. The Summer TAP Program is based on the passing of the New York State budget, which in the past has happened as late as the end of August.
- * If you receive a Summer TAP award after your summer tuition is paid, the refund of the Summer TAP will be mailed to you during the Fall semester.

F) TEACH Grant

- * Teacher Education Assistance for College and Higher Education (TEACH) is awarded to undergraduate and graduate students who intend to teach in a high-need field in a public or private elementary or secondary school that serves students from low-income families. While this program is labeled a grant, it will convert into a loan with back interest if the recipient does not meet a 4-year service obligation within 8 years of graduation.
- * To qualify for a TEACH Grant you must have a FAFSA on file; be a US Citizen or Eligible Non-Citizen; be working on 1st Bachelor's degree, or Masters; have a 3.25 GPA; be in an eligible major; sign the TEACH Grant Agreement to Serve (ATS).

CALCULATE YOUR SUMMER BUDGET

Use the following chart to help you calculate your summer expenses. Check the summer course schedule to confirm the length of your summer courses before completing this worksheet. **Expenses shown are only estimates.**

INSTRUCTIONS:

- 1) Select the appropriate GROUP and CHARGE for each CATEGORY listed.
- 2) Enter the number of credits, courses, or weeks that you are enrolled for over the summer sessions in Column X.
- 3) Multiply the amount in each row where indicated by "X" to get the amount for the TOTAL Column.

CATEGORY	GROUP	CHARGE	X	TOTAL
TUITION & FEES	Undergrad, NYS Resident	\$ 225.20 per credit	x	= \$
	Undergrad, Out-of-State	\$ 554.20 per credit	x	= \$
	Graduate, NYS Resident	\$ 346.20 per credit	x	= \$
	Graduate, Out-of State	\$ 570.20 per credit	x	= \$

BOOKS & SUPPLIES	All Students	\$ 100.00 per course	x	= \$
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ROOM/RENT	On-Campus Double	\$ 119.00 per week	x	= \$
	On-Campus Single	\$ 147.00 per week	x	= \$
	Off-Campus (Rent)	\$ 147.00 per week	x	= \$
	Commute from Home	\$ 50.00 per week	x	= \$

BOARD/MEALS	All Students	\$ 50.00 per week	x	= \$
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PERSONAL & TRAVEL	All Students	\$ 75.00 per week	x	= \$
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Some students will have additional expenses based on their particular needs, calculate those that apply here:

Additional Travel Expenses (only if live outside city)	x	x	x	0.505 = \$
	Number of Miles per Trip	Number of Trips per Week	Number of Weeks enrolled	Mileage Rate

Dependent Care Expenses	\$	x	= \$
	Amount of Child Care per week	Number of Weeks enrolled	

TOTAL SUMMER BUDGET	\$
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IF YOUR EXPENSE EXCEEDS THE ESTIMATE LISTED IN THE "CHARGE" COLUMN ABOVE, WE RECOMMEND YOU SUBMIT A COPY OF THIS WORKSHEET WITH YOUR SUMMER AID APPLICATION

RETAIN THIS INFORMATION FOR YOUR RECORDS