

SPECIAL PERMISSION TO PARTICIPATE IN COMMENCEMENT CEREMONY

SUNY Plattsburgh

Participation in May commencement is open to: 1) candidates for the baccalaureate, master's, or certificate of advanced study who anticipate the completion of all graduation requirements by the end of the current semester of classes; and 2) those undergraduate students within six hours of the total credit hours required for graduation following the spring semester who have applied for August graduation and registered for summer session(s) or received permission to attend another institution during the summer for the remaining credit hours. **Participation in December** commencement is open to: 1) candidates for the baccalaureate, master's, or certificate of advanced study who anticipate the completion of all graduation requirements by the end of the current semester of classes; and 2) master's candidates or certificate of advanced study candidates who completed requirements by August.

Under exceptional circumstances, special permission to participate in commencement is sometimes granted to students who do not meet the above qualifications.

BEFORE THIS REQUEST CAN BE REVIEWED OR CONSIDERED:

*2.0 cumulative and major GPAs required.

*An approved *Permission to Attend Another Institution* form must be attached to this form if work will be completed off campus.

*This form is due in the Registrar's Office by the Diploma Application deadline.

Student's Name: Print last name, first name	Student's ID	Major
Local Address	Email Address	
Request to participate in _____ commencement ceremony. Month/Year	Cumulative GPA	Major GPA

Reason (explain extenuating circumstances):

List outstanding course requirement(s). (Refer to your CAPP report.)

Where will outstanding course requirements be completed?

At Plattsburgh _____ (semester/year)	Off Campus _____ (name of institution)	_____ (semester/year)
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Approve Disapprove

Date: _____

Signature of VPAA's Designee (Registrar)

PLEASE NOTE: Permission to participate in commencement does not guarantee your name in the commencement brochure.

ATTACHMENT: Complete the *Diploma Application* and attach to this form. Indicate the date you will satisfy your requirements.