INTERNSHIP COURSE REGISTRATION FORM

COURSE ID: ______________________ Credit(s): ___ Semester: ______________________

STUDENT INFORMATION

Name: ____________________________ Student ID: ________________________________

Major: ____________________________ Minor: ________________________________

Local phone number: __________________________ E-mail: _________________________

Academic advisor: __________________________ Expected graduation date: __________

ACADEMIC QUALIFICATIONS

Do you currently have a cumulative 2.0 GPA or higher? ___ Yes ___ No

Do you currently have a 2.0 GPA or higher in your major? ___ Yes ___ No

Have you completed a minimum of 57 credits? ___ Yes ___ No

Total number of credit hours including this course that I enroll this semester/session is ______ credit hours.

(Undergraduate students may enroll for a maximum of 18 credit hours during the Fall and Spring semester and a maximum of 6 credit hours for a regular 5-week summer session. Permission to exceed this limit must be obtained from the student’s advisor and department chairperson. Students must have at least a 3.0 cumulative GPA before permission to register for an overload is granted.)

INTERNSHIP INFORMATION

Faculty sponsor: __________________________ Phone: ____________________________

Internship site: __________________________ Internship period: __________ To __________

Total hours to be worked: _____ hours per week × _____ weeks = __________ hours

ACADEMIC INTERNSHIP CREDITS: 15 week semester

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Work Hours per Week</th>
<th>Total Work Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 cr. hr.</td>
<td>4 work hrs/week = 60 work hrs total</td>
<td>1 cr. hr. = 4 work hrs/week = 60 work hrs total</td>
</tr>
<tr>
<td>2 cr. hrs.</td>
<td>8 work hrs/week = 120 work hrs total</td>
<td>2 cr. hrs. = 8 work hrs/week = 120 work hrs total</td>
</tr>
<tr>
<td>3 cr. hrs.</td>
<td>12 work hrs/week = 180 work hrs total</td>
<td>3 cr. hrs. = 12 work hrs/week = 180 work hrs total</td>
</tr>
<tr>
<td>4 cr. hrs.</td>
<td>16 work hrs/week = 240 work hrs total</td>
<td>4 cr. hrs. = 16 work hrs/week = 240 work hrs total</td>
</tr>
<tr>
<td>5 cr. hrs.</td>
<td>20 work hrs/week = 300 work hrs total</td>
<td>5 cr. hrs. = 20 work hrs/week = 300 work hrs total</td>
</tr>
<tr>
<td>6 cr. hrs.</td>
<td>24 work hrs/week = 360 work hrs total</td>
<td>6 cr. hrs. = 24 work hrs/week = 360 work hrs total</td>
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REQUIRED SIGNATURES to be obtained in the order listed

Student: ____________________________ Date: __________________________

Faculty sponsor: __________________________ Date: __________________________

Department chair: __________________________ Date: __________________________

Internship director: __________________________ Date: __________________________

Academic dean: __________________________ Date: __________________________