TUTOR RECOMMENDATION FORM

TO: Plattsburgh State Faculty/Staff Members

FROM: Karin Killough, Learning Center Director

In an effort to gain an accurate assessment of student ability, the Learning Center would appreciate your comments on this prospective tutor. For your information, our tutors must meet the following requirements:

* Enrolled as a Plattsburgh State student
* Completed the course(s) at Plattsburgh State
* Earned a grade of B or better in the course(s) he/she wishes to tutor
* Maintained a minimum of 2.75 overall GPA
* Minimum of Sophomore standing
* Faculty recommendations(s)

Please complete this form and return it to the Learning Center, Attn: Karin Killough. If you have any additional information that you would like to provide, please feel free to call me at 564-6138 or email me at Karin.Killough@plattsburgh.edu. I appreciate your support of our Center and look forward to working with you. Thank you for your time.

________________________________________
Faculty Name: ____________________________________________

________________________________________
Department: ____________________________________________

________________________________________
Student Name: ____________________________________________

Please list courses you feel this student is qualified to tutor: ____________________________________________

Please rate the student on the following:
(1- Minimal through 5- Maximal)

1. Knowledge of material 1 2 3 4 5
2. Ability to teach material to others 1 2 3 4 5
3. Interpersonal Skills 1 2 3 4 5
4. Reliability 1 2 3 4 5
5. Maturity 1 2 3 4 5

Specific examples of student’s strengths:

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________________________________________________________________________

Specific examples of student’s weaknesses:

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Additional comments or concerns:

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