APPLICATION FOR
GRADUATE STUDY
APPLICATION CHECKLIST AND INSTRUCTIONS

___ Application Form:
Completed application and all supporting credentials (with the exception of test scores being sent directly from the testing agency) must be submitted together in the enclosed, pre-addressed envelope to the Graduate Admissions Office.

___ Statement of Purpose:
Must be typed or word processed. A hand-written statement will not be accepted.

___ Application Fee: $75 (U.S. dollars) Non-refundable
Make check or money order payable to: SUNY Plattsburgh. DO NOT SEND CASH.

___ Three Letters of Recommendation: (indicating your ability to pursue graduate studies)
At least one of these letters (or two for Counselor Education, Speech-Language Pathology, and Education* candidates) must be completed by a faculty member, professor, or academic advisor if you are currently enrolled in course work or if you are a recent college graduate. Individuals providing recommendation letters on your behalf should return them to you signed and sealed in the envelopes provided. DO NOT BREAK THE SEAL. If we receive recommendations in opened envelopes, the contents will be disqualified. Enclose the unopened recommendations with your application.

*Education candidates, see Supplemental Application Requirements for your specific program.

___ Official Transcripts: From all undergraduate and graduate colleges attended, except SUNY Plattsburgh (we will make an internal request for your Plattsburgh transcript upon receipt of your application), request the Registrar’s Office to send an official transcript in a sealed envelope addressed to you. DO NOT BREAK THE SEAL. If we receive transcripts in opened envelopes, the contents will be disqualified. Enclose the unopened transcripts with your application. Any degree(s) that you received must appear, along with the conferral date(s), on the official transcript(s).

___ Graduate Record Exam (G.R.E.), Miller Analogies Test (M.A.T.), or Graduate Management Admission Test (G.M.A.T.) See the Graduate Programs and Codes list on the inside back cover to determine if your program requires an entrance exam. Education Graduate Programs do not require an entrance examination. Official score reports should be mailed directly to the Graduate Admissions Office from the appropriate testing agency. Test scores must be received by the application deadline. (It may take 3 to 4 weeks for official score reports to arrive after the test date.) An application that requires test scores will not be eligible for departmental review until the test scores are received.

International Students

___ Official TOEFL Score
Students whose native language is not English must submit official documentation of their Test of English as a Foreign Language score. Required score: 550 or above (paper-based); 79-80 or above (internet-based); or 213 or above (computer-based).

___ Official Financial Documentation
International applicants must provide official bank documentation of financial support, showing the specific amount (in U.S. dollars) available to finance their total educational and living expenses. Current total expenses are approximately $24,000 per year.

Deadlines for Receipt of Completed Applications in the Graduate Admissions Office

<table>
<thead>
<tr>
<th>Semester</th>
<th>Programs Offered</th>
<th>Last Day to Submit Applications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring semester</td>
<td>Counselor Education, Natural Science, and Education (except MST Childhood and MST Adolescence Education which only accept for the fall semester)</td>
<td>October 15</td>
</tr>
<tr>
<td>Summer sessions</td>
<td>Education (all programs)</td>
<td>February 15</td>
</tr>
<tr>
<td>Fall semester</td>
<td>School Psychology, Education (all programs), Speech-Language Pathology, Counselor Education, Liberal Studies, and Natural Science</td>
<td>February 15</td>
</tr>
</tbody>
</table>

NOTE: Applications received after the due date may be considered for some programs. Programs that require interviews—Counselor Education, School Psychology, Speech-Language Pathology, MST Childhood, MST Adolescence, Literacy, and Curriculum and Instruction—will NOT consider late applications.

Questions?
Tel: (518) 564-4723 or (800) 723-9515
Fax: (518) 564-4722
Email: Graduate@plattsburgh.edu
Web: plattsburgh.edu/admissions/graduate
Return all application materials in the ENCLODED LARGE ENVELOPE to:
Graduate Admissions Office
SUNY Plattsburgh
101 Broad Street
Plattsburgh, NY 12901-2681

Keep for your records: Application packet mailed to SUNY Plattsburgh on: _______________________

Reminders
☐ Incomplete applications will not be submitted for departmental review. You are responsible for making sure your application is complete and delivered in one package to the Graduate Admissions Office.
☐ Original transcripts, score reports, recommendations (or copies of such) cannot be released once submitted as application materials.

Graduate Programs and Codes

**MAIN CAMPUS (at Plattsburgh)**

**MASTER OF ARTS**
0897 Speech-Language Pathology (G) (I) *
   (Licensure and Teacher Certification)
0898 Speech-Language Pathology (G) (I) *
   (Licensure)

**CERTIFICATE OF ADVANCED STUDY**
0906 Educational Leadership (N)
0908 School Counselor (G/M) (I) 1
0943 School Psychologist (N) (I) 2

**MASTER OF SCIENCE IN EDUCATION**
0896 Curriculum and Instruction (N) (I)
8021 Literacy, Birth-grade 6 (N) (I) *
8022 Literacy, grades 5-12 (N) (I) *
8056 Special Education, Birth-grade 6 (N)
8077 Special Education, Birth-grade 2 (N)
8078 Special Education, grades 1-6 (N)
8079 Special Education, grades 7-12 w/Sec Ed Cert (N)

**MASTER OF SCIENCE**
College and Agency Counseling (G/M) with concentration in:
0881 Student Affairs Professional Practice (G/M) (I)
8043 Leadership (G/M/GMAT)
8020 Natural Science (G)
8000 Mental Health Counseling (G/M) (I)

**MASTER OF SCIENCE FOR TEACHERS**
Adolescence Education, grades 7-12 (N) (I) *
8023 Biology (N) (I) *
8024 Chemistry (N) (I) *
8025 Earth Science (N) (I) *
8026 English (N) (I) *
8027 French (N) (I) *
8028 Mathematics (N) (I) *
8029 Physics (N) (I) *
8030 Social Studies (N) (I) *
8031 Spanish (N) (I) *

Childhood Education (N) (I) *
8032 Childhood Education, grades 1-6 (N) (I) *

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**BRANCH CAMPUS (at the Adirondack Community College in Queensbury)**

**MASTER OF SCIENCE**
8044 Leadership (G/M/GMAT) **

**CERTIFICATE OF ADVANCED STUDY**
0907 Educational Leadership (N) **

**MASTER OF SCIENCE IN EDUCATION**
8002 Curriculum and Instruction (N) (I)

**MASTER OF SCIENCE FOR TEACHERS**
Adolescence Education, grades 7-12 (N) (I) *
8033 Biology (N) (I) *
8034 Chemistry (N) (I) *
8035 Earth Science (N) (I) *
8036 English (N) (I) *
8037 French (N) (I) *
8038 Math (N) (I) *
8039 Physics (N) (I) *
8040 Social Studies (N) (I) *
8041 Spanish (N) (I) *

Childhood Education (N) (I) *
8042 Childhood Education, grades 1-6 (N) (I) *

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*(G)* These programs accept only the GRE as an entrance exam
*(G/M)* These programs accept either the GRE or MAT as an entrance exam
*(G/M/GMAT)* This program accepts the GRE, MAT, or GMAT as an entrance exam.
*(N)* These programs do not require an entrance exam
*(I)* These programs require an interview:
1 School Counselor M.S.Ed. and C.A.S. are granted simultaneously.
2 School Psychology M.A. and C.A.S. are granted simultaneously.
*C* Candidates for admission to these programs must complete specific program-related forms along with supplemental application materials. Candidates may be invited for a required campus interview.
** At least one course in the Leadership concentration and Educational Leadership must be completed on the Main Campus.
Visit us online at:
plattsburgh.edu/admissions/graduate
APPLICATION FOR ADMISSION TO GRADUATE STUDY

TYPE or PRINT:

NAME__________________________________________

Last  First  Middle

FORMER NAME____________________________________

Last  First  Middle

SOCIAL SECURITY # _____/_____/_______ OR CANADIAN SOCIAL INSURANCE # _____/_____/_______

(Optional)

DATE OF BIRTH _____/_____/_______  SEX  Male ____  Female ____

Month  Day  Year

PERMANENT ADDRESS:________________________________________________________

Number and Street

City  State/Province  Zip/Postal Code

MAILING ADDRESS (if different):________________________________________________

Number and Street

City  State/Province  Zip/Postal Code

TELEPHONE: Home (__)__________________ Work (__)__________________ Cell (__)__________________

EMAIL(S)__________________________________________________________

Please give us your preferred email address(es). We will communicate with you by email about your application. Be sure to check your email regularly.

RACE: All applicants, please indicate your race/ethnic identification:

Asian ____  American Indian or Alaskan Native ____  Black or African-American ____

Native Hawaiian or Other Pacific Islander ____  White ____  Other ________

Hispanic/Latino?  Yes ____  No ____  If Hispanic/Latino is your background (check one of the following):

Central American ____  Mexican ____  South American ____  Dominican ____  Puerto Rican ____  Other ____

Entry Date & Program (See inside back cover for program names and codes for Main Campus & Branch Campus)

Semester and Year of Entry:  Fall of ________  Spring of ________  Summer of ________

(All graduate programs)  (Selected graduate programs—See inside front cover)  (All graduate programs in Education)

Full-time____  OR  Part-Time (fewer than 12 credits)____

Do you plan to take courses at SUNY Plattsburgh’s Branch Campus at Adirondack Community College?

Yes____  OR  No____

Program for which you are applying:  Code________Program____________________________________

Please see the inside back cover for programs and codes for the Main Campus and the Branch Campus.

M.S.T. Childhood or M.S.T. Adolescence Education candidates only! Specify your teaching content area:

Art*____  Biology____  Chemistry____  Earth Science____  English____  French____

Math____  Music*____  Physics**____  Social Studies____  Spanish____

*Available for M.S.T. Childhood only  **Available for M.S.T. Adolescence only
Have you previously registered for a graduate course at Plattsburgh?  Yes ___  No ___

Have you previously filed a graduate application with Plattsburgh?  Yes ___  No ___

If yes, indicate program and semester for which you applied: ________________________________

**Residence Information**

U.S. Citizen Yes ___ No ___ If not a U.S. citizen please provide the following information:

Country of birth __________________________ Country of citizenship _______________________

Permanent Resident of the United States: Yes ___ No ___

Have you applied for Permanent Resident Status?  Yes ___ No ___

If not a U.S. Citizen or Permanent Resident, circle your VISA type:  F-1  H-4  J-1  A-2  Other: ________

(If you will need a student visa, circle F-1.)

Number of Years in U.S. ____________  VISA expiration date: ______________________________

Date latest Test of English as a Foreign Language (TOEFL) was, or will be, taken:

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<th>month/year</th>
<th>TOEFL score</th>
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New York State Resident  Yes ___ No ___  NYS County _______

NOTE: For tuition billing, students generally are considered state residents if their primary domicile (or, if dependent, that of their parents) is in New York State for at least 12 months prior to enrollment. Otherwise, students are presumed to be out-of-state residents. More information is available online at www.plattsburgh.edu/studentaccounts; email: student_accounts@plattsburgh.edu.

**Honors/Professional/Work Experience**

List all academic honors, scholarships, or fellowships you have received; list honor societies to which you have been elected.  You may include a resume if you wish.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

List employment or other activities pertinent to your proposed academic program. Include civic, charitable, and volunteer work. If you have taught, name the place, subject, and level.  You may include a resume if you wish.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

**Entrance Examinations**

See the Graduate Programs and Codes list on the inside back cover to determine whether your program requires an entrance examination.  NOTE: Official score reports must be sent directly to the Graduate Admissions Office by the appropriate testing agency.

  Graduate Record Exam (GRE)—Date taken or to be taken ____________________________
  Miller Analogies Test (MAT)—Date taken or to be taken ____________________________
  Graduate Management Admission Test (GMAT)—Date taken or to be taken ____________

**Education**

Indicate your highest level of academic achievement to date:

  Bachelor’s degree ______  Bachelor’s degree with some graduate credit ______
  Master’s degree or beyond ______  List Teaching Certificates, if any _______________

NOTE: A copy of your teaching certificate must be included with application to all M.S. in Education programs and the C.A.S. in Educational Leadership program. See the Supplemental Application Requirements for Graduate Programs in Education.
List in chronological order (first to last) ALL UNDERGRADUATE institutions you have attended or are attending. If you have taken courses at SUNY Plattsburgh as a non-matriculated student, include this information.

**NOTE:** Your official transcripts must be forwarded by you from each of your previously attended institutions along with your application to the Graduate Admissions Office (with the exception of your SUNY Plattsburgh transcript if you are, or were previously, enrolled). If a Registrar refuses to send a transcript to you, have them send it directly to the Graduate Admissions Office at the address on the inside back cover of this application booklet. Include a prominent note with your application of any transcript being sent separately. Please be aware that this may slow down the processing of your application.

<table>
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<tr>
<th>Institution</th>
<th>Entering Date</th>
<th>Leaving Date</th>
<th>Degree</th>
<th>Conferral Date</th>
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List ALL GRADUATE institutions attended. List graduate courses you have taken (or in which you are currently enrolled) that you wish to have considered for transfer or validation to the program for which you are applying (continue on additional paper, if necessary).

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<thead>
<tr>
<th>Institution</th>
<th>Year / Semester</th>
<th>Course No. / Title</th>
<th>Credit Hours</th>
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**Recommendations**

List the persons who will be submitting recommendation forms. Three are required; additional are optional. **M.S.Ed., M.S.T., and C.A.S. Educational Leadership candidates, refer to the Supplemental Application Requirements for Graduate Programs in Education** for the required recommendation sources pertaining to your specific program. Please use the recommendation forms and return envelopes provided. Enclose the unopened recommendations with your application.

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<tr>
<th>Name and Title</th>
<th>Business/Work Address</th>
<th>Relationship to Applicant</th>
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In accordance with the Family Education Rights and Privacy Act (Buckley Amendment), a student has the
right of access to inspect and review letters of recommendation unless the student waives this right. Please
ensure that all individuals supplying recommendations in support of your application have been informed
of this fact and your decision to waive or not waive your right of access to these recommendation letters.

**NOTE:** If an individual refuses to send a recommendation letter directly to you, have them send it to the
Graduate Admissions Office at the address on the inside back cover of this application booklet. Include a
prominent note with your application of any recommendation being sent separately. Please be aware that
this may slow down the processing of your application.

**Felony/Dismissal Information**

A felony in New York State law is defined as a crime for which more than one year in prison may be
imposed. The felony question applies if you have been convicted as an adult. If you have been adjudicated
as having juvenile delinquent or youthful offender status, you are required to respond to the felony
question by indicating a response of “no.”

Dismissal from a college for disciplinary reasons is defined as permanent separation from an institution of
higher education on the basis of conduct or behavior.

An affirmative response to the first two questions will not automatically prevent admission, but you will be
asked to provide additional information. This information will be reviewed by a SUNY Plattsburgh
committee to ensure campus safety. An affirmative response to the third question on academic dismissal
will be reviewed by the graduate department to which you are applying. Any falsification or omission of
data may result in a denial of admission or dismissal.

Have you been convicted of a felony as an adult? Yes ___ No ___

Have you been expelled and/or dismissed from any college for disciplinary reasons? Yes ___ No ___

Have you been academically dismissed from any graduate school program? Yes ___ No ___

**Please read the following statements carefully before signing:**

- All candidates are responsible for making sure their applications are complete. Incomplete
  applications will not be submitted for departmental review.
- Original transcripts, score reports, recommendations (or copies of such) cannot be released once
  submitted as application materials.

I understand that all information submitted is true to the best of my knowledge, and that any
deliberate falsification or omission of application information may result in denial of admission or
dismissal.

_________________________  __________________________
Signature                               Date
STATEMENT OF PURPOSE

Please describe in approximately 250 words your purpose in pursuing graduate work. Your statement should demonstrate written competency and an articulation of your professional aims after receiving your degree and your ultimate career goals. **Note: This statement must be typed or word processed.** You may use a separate sheet if necessary.

Applicant’s Signature: ____________________________________________ Date: ________________
LETTER OF RECOMMENDATION FOR GRADUATE ADMISSIONS

TYPE OR PRINT:
Applicant’s Name: ____________________________________________________________

Last First Middle
Program Name: _____________________________________________________________ Semester: ________________

NOTE: The Family Educational Rights and Privacy Act opens many student records for the student’s inspection. The law also permits the student to waive his or her rights to inspect references. The applicant’s signature below constitutes a waiver; no signature means the student retains the right to read this reference.

Applicant’s Signature: ___________________________________________ Date: ________________

NOTE TO RECOMMENDER: Please return this recommendation, sealed in the attached envelope, to the applicant. Please type or word process, if possible. Attach additional sheets, if necessary.

Signature of Recommender: ___________________________________________ Date: ________________
Name (printed or typed): ___________________________________________ Position: ________________
Organization: ___________________________________________ Phone: ________________
E-mail: ___________________________________________
LETTER OF RECOMMENDATION FOR GRADUATE ADMISSIONS

TYPE OR PRINT:
Applicant’s Name:_________________________________________ Last First Middle
Program Name:_________________________________________ Semester:__________________

NOTE: The Family Educational Rights and Privacy Act opens many student records for the student’s inspection. The law also permits the student to waive his or her rights to inspect references. The applicant’s signature below constitutes a waiver; no signature means the student retains the right to read this reference.

Applicant’s Signature:_____________________________________ Date:__________________

NOTE TO RECOMMENDER: Please return this recommendation, sealed in the attached envelope, to the applicant. Please type or word process, if possible. Attach additional sheets, if necessary.

Signature of Recommender:_________________________ Date: ____________________
Name (printed or typed):________________________________ Position:__________________
Organization:_________________________________________ Phone:____________________
E-mail:______________________________________________
LETTER OF RECOMMENDATION FOR GRADUATE ADMISSIONS

TYPE OR PRINT:
Applicant’s Name: ___________________________ ___________________________ ___________________________ Last First Middle

Program Name: ___________________________ Semester: ___________________________

NOTE: The Family Educational Rights and Privacy Act opens many student records for the student’s inspection. The law also permits the student to waive his or her rights to inspect references. The applicant’s signature below constitutes a waiver; no signature means the student retains the right to read this reference.

Applicant’s Signature: ___________________________ Date: ___________________________

NOTE TO RECOMMENDER: Please return this recommendation, sealed in the attached envelope, to the applicant. Please type or word process, if possible. Attach additional sheets, if necessary.

Signature of Recommender: ___________________________ Date: ___________________________
Name (printed or typed): ___________________________ Position: ___________________________
Organization: ___________________________ Phone: ___________________________
E-mail: ___________________________
APPLICATION FOR A GRADUATE ASSISTANTSHIP

Semester/Year applying for Assistantship: Year _______ Fall ___ Spring ___
Name: ___________________________________________ E-mail: __________________________
Address: __________________________________________________________________________
City: _____________________________________________________________________________
State: ___ ZIP: __________ SS #: ___/___/_____ OR Banner ID#: __________________________________
Home Phone: (___) ___________ Work Phone: (___) ___________ Cell: (___) ___________
Assistantship(s) for which you are applying: _______________________________________________

For a complete list of assistantship offerings, check the web (www.plattsburgh.edu/gradassist) or call the Graduate Admissions office at 518-564-4723 or 800 723-9515.

CHECK ONE: I have submitted a completed application for full-time graduate status at SUNY Plattsburgh by February 15th. Assistantships are awarded only to students working toward the Master’s degree or C.A.S. program as full-time, matriculated students:
      ______ No    ______ Yes……. Program Name:_________________________________________

Here are the steps for applying for a Graduate Assistantship Position:
☐ Review the list of potential graduate assistantship openings at <www.plattsburgh.edu/gradassist> and determine which ones interest you.
☐ Complete this one-page Graduate Assistantship Application Form and return it to the Graduate Admissions Office on or before February 15th.
☐ On or before February 15th, go to the SUNY Plattsburgh Human Resource Services website at <https://jobs.plattsburgh.edu/applicants/Central?quickFind=50567> complete the General Employment Application, and apply to the Graduate Assistantship Applicant Pool. Be sure to attach the following materials to your application:
  1. A copy of your resume;
  2. Two current letters of recommendation, outlining your skills and abilities related to the assistantship(s) for which you are applying; and
  3. A personal essay of 250 words or less that outlines your skills and abilities related to the assistantships(s) for which you are applying.

Your application is complete when Graduate Admissions has received the application form and you been given a confirmation number by the Human Resource Services website.

If you have questions about applying for assistantships at SUNY Plattsburgh, please contact us:
Tel. 518-564-4723 or 800-723-9515
Web: www.plattsburgh.edu/gradassist.
E-mail: graduate@plattsburgh.edu

Signature _______________________________ Date __________________________

4/09
FINANCIAL AID PROGRAMS FOR GRADUATE STUDENTS

The following financial aid sources are available to matriculated graduate students only. Graduate students who have not been accepted into a graduate degree program are generally not eligible to participate in federal aid programs, the exception being preparatory course work that is recommended and approved by the applicant’s academic department and required for admission to a degree program. However, non-matriculated students may qualify for private loans. Specific financial aid information provided below is subject to change.

Aid from Plattsburgh State

Residence Hall Directorships – Application deadline is February 15 for the upcoming fall semester. Information and application details are available at www.plattsburgh.edu/gradassist/ or by calling Graduate Admissions at 800-723-9515 or (518) 564-4723. Specific questions may be directed to Bryan Hartman, Director of Residence Life, at 800-569-3824 or by sending an e-mail to reslife@plattsburgh.edu.

Other Graduate Assistantships – For information and details about administrative, programmatic, and research assistantships, please refer to www.plattsburgh.edu/gradassist/ or call Graduate Admissions at 800-723-9515 or (518) 564-4723. All assistantships have an February 15 application deadline for the fall semester. Students who are awarded an assistantship must also apply for TAP.

Fellowship – The Melissa Lahtinen Penfield Memorial Graduate Foundation Fellowship is awarded annually to a full-time matriculated student in a Master’s program in Education. Preference is given to students in the Master of Science for Teachers (MST) program and a graduate of either Seton Catholic High School (in Plattsburgh) or Plattsburgh High School. The award is a minimum of $1,000/year and is based on academic merit. The recipient may continue to receive this Fellowship until the graduate degree is completed, up to a maximum of two years, as long as a minimum cumulative grade point average of 3.0 and a course load of at least 9 graduate credits per semester are maintained. Therefore, new applications are not necessarily accepted each year. An application and brochure may be requested from the Office of the Dean of Education, Health, and Human Services at (518) 564-3066.

New York State Aid

Tuition Assistance Program (TAP) – New York State residency and full-time enrollment are required. The maximum annual grant is currently $550. Award amounts vary, based on New York State net taxable income. Applications can be completed online when doing an electronic FAFSA. The online application is available at www.tapweb.org. If required, a pre-printed Express TAP application will be sent to your permanent address after the FAFSA is processed with a New York State college listed. Plattsburgh’s graduate TAP code number is 5610.

EOP/HEOP/Seek Graduate Tuition Waiver – Graduates of New York State public or private colleges who participated in the EOP, SEEK, or HEO programs as undergraduates are eligible to apply for graduate tuition waivers. Full-time attendance (12 credits) and matriculation are required. Due to limited funds, early waiver application is encouraged. Amounts vary with available funds. Tuition waiver applications are available in the Plattsburgh Graduate Admissions Office and must be filed prior to each semester of full-time attendance.

Regents Professional Opportunity Scholarship – Students in SUNY Plattsburgh’s Speech Language Pathology program who are full-time (12 credits or more), New York State residents, AND are economically disadvantaged and/or are a member of a minority group that is historically underrepresented in the Speech Language Pathology profession may qualify for up to $5000/year grant. The scholarship is administered by NYS Higher Education Services Corporation (HESC) and requires separate application. For more information, contact HESC: www.hesc.org or toll-free 1-888-NYS-HESC.

Graduate Diversity Fellowships – U.S. citizens or permanent residents who will contribute to the diversity of the student body are eligible to apply by February 15. The fellowships are available to new applicants to SUNY Plattsburgh’s graduate programs. Full-time enrollment (12 credits) is required. Stipend amounts are determined by the campus and depend on annual funding from New York State. Applications are available in the Plattsburgh Graduate Admissions Office.
Federal Aid
All graduate students that complete a Free Application for Federal Student Aid (FAFSA) are eligible for up to $20,500 in Federal Direct Subsidized and Unsubsidized Student Loans, of which no more than $8,500 is in a Subsidized Loan. Graduate students that complete a FAFSA may also be eligible for a TEACH Grant Loan, Work-study, and Graduate PLUS Loan.

To help you complete a FAFSA, we provide you with step-by-step instructions and important web links. These instructions and web links are available by clicking “Apply for Aid” on the left menu bar at www.plattsburgh.edu/financialaid. File the FAFSA as soon as possible after January 1. Respond promptly to any requests for additional information or clarification concerning your aid application from the Financial Aid Office. Your financial need is based upon the income and asset information that you provide on the FAFSA.

Federal Direct Loan Programs
The Subsidized Loan interest rate is currently fixed at 6.8% for graduates. The Subsidized Loan does not accrue any interest until repayment starts. Repayment starts no sooner than six months after the student graduates or falls below half-time status. There is a ten year re-payment period and other re-payment options also.

The Unsubsidized Loan interest rate is currently fixed at 6.8%. The Unsubsidized Loan starts to accrue interest after payment to your account. While in college, you can elect to pay the interest on an Unsubsidized Loan or have it added to the principal. Repayment is the same as the Subsidized Loan, it starts no sooner than six months after the student graduates or falls below half-time status. There is also a ten year re-payment period and other re-payment options.

The maximum Subsidized and Unsubsidized Loan is $20,500, of which no more than $8,500 is in a Subsidized Loan. Both loans have an origination/guarantee fee of 0.5% that is deducted at the time of disbursement.

Federal TEACH Grant Loan
The Teacher Education Assistance for College and Higher Education Grant (TEACH) is a federal grant for graduate students who intend to teach in public or private elementary or secondary schools that serve students from low-income families. Graduate students who meet the eligibility criteria can receive up to $4,000 per year, but not more than $8,000 in total. In exchange, recipients must agree to serve as a full-time teacher in a high-need field that serves low-income students. A recipient must teach a majority of classes within the high need field for at least 4 academic years within 8 calendar years of completing their program of study. If a recipient fails to fulfill the service obligation, s/he must repay the money and will be charged interest. For more information, go to www.studentaid.gov.

Federal Work-study
Work-study may be awarded to graduate students with financial need. The wage rate is normally $7.25 per hour for a maximum of ten hours per week. If you are awarded work-study, it will be included on your financial aid award letter. In early August, we start to mail instructions on how to apply for a job. These instructions include the terms and conditions for employment. Information about other student jobs is available by clicking “Student Jobs” on the left menu bar at www.plattsburgh.edu/financialaid.

Federal Graduate PLUS Loan
The Graduate PLUS Loan may be available to matriculated graduate students attending on at least a half-time basis. In order to establish eligibility must apply for the annual loan maximum under for Direct Subsidized and Unsubsidized Loans. Additionally, a credit review is required to determine that the applicant does not have an adverse credit history. If the borrower has adverse credit, the option exists to apply with an endorser who has a positive credit history. The interest rate is fixed at 7.9%. PLUS loans have an origination/guarantee fee of 2.5% that is deducted at the time of disbursement. Upon request of the student, repayment is deferred until six months after the student graduates or falls below half-time status.

For More Information
See the Financial Aid section of the College’s Undergraduate and Graduate Catalog. Or, call or write:

Financial Aid Office
406 Kehoe Bldg.
SUNY Plattsburgh
101 Broad Street
Plattsburgh, New York 12901-2681

Telephone: (518) 564-2072
Toll Free: 1-800-768-5976
FAX: (518) 564-4079
E-mail: finaid@plattsburgh.edu
Web: www.plattsburgh.edu/financialaid
Plattsburgh
STATE UNIVERSITY OF NEW YORK

GRADUATE APPLICATION FEE
Please make sure all copies are legible.

Name_________________________________________ Social Security Number_____/_____/_______
Address____________________________________ City__________________________________________
State____ Zip.__________ Tel.____________________________
E-mail________________________________________

Application for ____________ __________________________
__________ semester ____________ year

☐ $75 Fee Enclosed. Payment may be made by check, money order, VISA, MASTERCARD, or DISCOVER. If 
paying by credit card, please provide the following information:
Card (check one):  _____VISA _____MASTERCARD  _____DISCOVER
Cardholder’s Name (please print clearly):_____________________________
Credit Card Number:_____________________________ Expiration Date:______________
Bank Card Code: ________ (Located on back of your card. Last three digits in the number printed)
Amount: $__________ Signature:______________________________

OFFICE USE: 1 - Student Accounts   2 - Graduate Office   GAF   Acct. No.   Rec. No.   Date   Cashier