How to pay your SEVIS fee

ALL international students and scholars who want to study in the United States MUST pay the $100 SEVIS I-901 fee. The SEVIS fee MUST be paid to the United States Citizenship and Immigration Services (USCIS) AFTER a student receives the I-20 or DS-2019 form and BEFORE a student or scholar applies for the F-1 or J-1 visa at an American Embassy/Consulate. The United States embassy will reject your visa application and ask you to pay the SEVIS fees before you apply for the F-1 or J-1 visa.

How do I pay the SEVIS fee?

Before you start, you must know your SEVIS ID N000_ _ _ _ _ _ _ _ and SUNY-Plattsburgh F-1 Code (BUF214F00386000) and SUNY-Plattsburgh J-1 Code (P-1-10474). You can pay the fee online, through Western Union, or by mail.

Pay Online (preferred)

1. Have your I-20 or DS-2019 form, valid credit card and your valid passport ready and visit https://www.fmjfee.com/instr_ves.jhtml.
2. Scroll down to the bottom of the page.
3. Choose I-20 if you are applying for an F-1 visa, or DS-2019 if you are applying for a J-1 visa. Then, click OK.
4. IMPORTANT: In the SEVIS Identification Number field, please enter the number ONLY. Do not enter the letter “N”.
5. Fill out all of your personal information exactly as it appears on the I-20 or DS-2019. Once you complete the application, print out the last screen/page as proof of your payment and keep it for your records. After your payment is submitted, call the American embassy near you to schedule a visa appointment.

Note: A relative, a friend, or a sponsor can pay the SEVIS fee on your behalf. If someone else fills out the form for you, be sure you give him/her a copy of your passport, and I-20 or DS-2019. Whoever fills out the form will need your personal information exactly as it appears on the I-20.

Pay via the Western Union Quick Pay service:

1. Locate the nearest Western Union Quick Pay service office: http://www.payment-solutions.com/agent.asp
2. Go to the Western Union office with your I-20 or DS-2019 form, and $100 U.S. You MUST request a Blue Form. This form may show words such as “Payment Services” or “Quick Pay” printed in the local language. Please note that all Quick Pay forms will be blue. (Expect an extra charge by Western Union)
3. Please complete the form as shown by the image below:
Pay by Mail

You need to draw a $100 check made in U.S. dollars from a bank located in the United States. Mail the check along with form I-901 and a copy of your I-20 and passport to:

I-901 Student/Exchange Visitor Processing Fee
P.O. Box 970020
St. Louis, MO 63197-0020
United States

You can download the I-901 form here: [http://www.ice.gov/sevis/i901/index.htm](http://www.ice.gov/sevis/i901/index.htm)

NOTE: Mailing the SEVIS fee does NOT constitute payment. The fee is processed when it is received by USCIS. If payment is mailed, it can take 4-6 weeks to be received and for a receipt to be mailed to you. Therefore, we highly recommend that students pay the fee via the Internet to expedite the process.