MEMORANDUM

To: Students Interested in the Community Service Scholarships

From: Cori Matthews
   Director Campus Activities
   Community Service Scholarship Coordinator

Re: Application Information

Thank you for expressing interest in the Community Service Scholarships. The College is very excited to offer these scholarships to five incoming students for the 2010-2011 academic year. Recipients of these scholarships will be required to engage in 10 hours of community service per week throughout the academic year (15 weeks/semester). The vast majority of your service hours will be completed at one site. In return for engaging in service in the greater Plattsburgh community, recipients will receive a $2500 scholarship to be used towards their college bill (tuition, housing, meal plan, etc.). All awards are contingent upon completion of service. Please be aware that receiving this scholarship may affect your eligibility for need-based aid. If you have any questions concerning this, call the Financial Aid Office at (518) 564-2072.

New Freshmen and Transfer Students for the Fall 2010 semester are eligible to apply. The minimum criteria for applicants include: at least 85% High School Average or 2.8 GPA from the transfer institution, demonstration of a commitment to community service, and documentation of community service experience.

To apply, complete the attached application and obtain two letters of reference (one must be from an employer or place where the applicant engaged in community service). The following timeline will be followed by the College’s Selection Committee:

Application Timeline:

✔ Applications Available – January 1, 2010
✔ Deadline for Requesting Applications – February 19, 2010 by mail and February 26, 2010 by fax or email
✔ Note: Application may be downloaded online. It will be available January 1, 2010
✔ Completed Applications and Letters of Recommendation Due – March 1, 2010
✔ Reading of Applications, Phone Interviews with Semi-Finalists Conducted – Week of March 1, 2010
✔ Selection Committee Reviews Finalists and Selects Scholarship Recipients – March 8, 2010
✔ Phone Calls Made to Scholarship Recipients – beginning on Wednesday, March 10, 2010

A feature for this scholarship program will be the opportunity to receive one academic credit during the Fall 2010 semester. All scholarship recipients will be registered for a special section of a Service-Learning
Seminar. The scholarship recipients will meet on a weekly basis to discuss issues surrounding community service. Students will be required to complete several readings and keep a weekly journal. The hour students meet every week for this academic credit will be in addition to the 10 hours of community service.

Submit the completed application and the letters of reference to Cori Matthews, Center for Student Involvement, 101 Angell College Center, SUNY Plattsburgh, Plattsburgh, NY 12901. Applications are due no later than Monday, March 1, 2010. Applications may also be faxed in at (518) 564-4849. Applications may be accessed online at www.plattsburgh.edu/offices/centers/service and submitted as email attachments. References must also be received by March 1. If you have any questions, please contact Cori Matthews in the Center for Student Involvement at (518) 564-4830 or through e-mail at cori.matthews@plattsburgh.edu.
PLATTSBURGH STATE UNIVERSITY
COMMUNITY SERVICE SCHOLARSHIP
2010 APPLICATION FORM

(Please type or print)

Name: ________________________________________________

Address (include hometown and zip): ___________________________________________________________________

Phone Number: ____________________

E-mail Address: ___________________________________ Date of Birth: ____________ Male: ____ Female: ____

Area of Study/Major: ________________________________ Freshman: _____ or Transfer: _____

Name of High School or College: ____________________________________

High School Average or Transfer College G.P.A.: ________ High School Class Rank: ________

If given the opportunity, would you be able to bring a car to campus to utilize for transportation: _________

List the two people you requested recommendations from:

Name: _____________________________ Name: ______________________________

Relationship to you: __________________ Relationship to you: ______________

Phone Number: ______________________ Phone Number: ______________________

Please be complete in your responses to the following questions. Answer them on an additional sheet(s) of paper and please type your responses. Take some time to reflect on the questions before answering them.

1) Why do you want a Community Service Scholarship?
2) What role does community service play in your life?
3) List all the community service projects, and your level of involvement (e.g., participant or organizer, how many hours the project took, etc.), within the LAST TWO YEARS (please include the name of the agency and the phone number).
4) What qualities and/or skills do you possess that would help you be successful with the responsibilities associated with the scholarship?
5) How will this scholarship assist you with your educational goals?
6) Where do you see yourself in five years and what do you hope to be doing?
7) Name three things that are important to you and why?
8) If you are awarded this scholarship, what do you perceive to be the biggest challenges for you in relation to what will be expected from you? How do you think you might cope with these challenges?
9) Describe your readiness to start your college experience at SUNY Plattsburgh. What transitional issues might you face and how do you think you will cope with them?

I fully understand the terms and conditions of this scholarship. I also acknowledge that the above information is true.

____________________________________________________________________________________________

Signature of Applicant                                               Date

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