Advanced Writing Requirement (AWR) Proposal Review Form

Department/Center/Program _______________________________ Date ____________________

Faculty Proposer _______________________________ Chair/Director ______________________

Please check one of the following:

☐ New AWR Course ☐ New Sequence/Set of AWR Courses
☐ Revised AWR Course ☐ Revised Sequence/Set of AWR Courses
☐ Review of AWR Course ☐ Review of Sequence/Set of AWR Courses

Course(s) to be reviewed________________________________________________________

Attach the most recent approved course proposal, including course description, outline and sample syllabi. Examples of writing assignments usually facilitate the committee’s review process.

Are there multiple sections of this/these course(s)? ☐ Yes ☐ No

What is the anticipated enrollment for this/these course(s)? _______________ students

What is the maximum enrollment for this/these course(s)? _______________ students

Writing Across the Curriculum (WAC) Learning Outcome Objectives:

• Students will demonstrate the ability to synthesize ideas in writing.
• Students will be able to articulate clearly in writing concepts relevant to a particular discipline.
• Students will be able to use writing to communicate ideas to someone outside their particular discipline.
• Students will demonstrate their writing mastery of the basic rules of English or the language of instruction.

A course designated as “AWR” must include:

• A peer review process
• A revision process
• On-going written and oral feedback

AWR course may include any or all of the following features:

• Write-to-learn strategies (using writing as a means of learning new concepts and demonstrating learning)
• Support from the SUNY Plattsburgh Writing Across the Curriculum Committee
• Support from the SUNY Plattsburgh Learning Center
• Support from the SUNY Plattsburgh Center for Teaching Excellence
Please respond to the following questions.

What kinds of writing will be required?

☐ lab reports ☐ commentary ☐ reports ☐ letters
☐ op-ed pieces ☐ reading journals ☐ reading responses ☐ essay exams
☐ term papers ☐ graphica ☐ critical analysis ☐ essays
☐ reviews ☐ fiction ☐ poetry ☐ creative non-fiction
☐ websites ☐ blogs
☐ other __________________________

What percentage of writing assignments will focus on writing for a discipline specific audience?

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What percentage of writing assignments will focus on writing for a general audience?

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What percentage of the student’s grade will be based on writing projects?

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How will the instructor(s) help students successfully complete the writing projects? Check all that apply.

☐ instructor/student conferences
☐ assigned readings that model the types of writing required of students
☐ multiple revisions
☐ other __________________________

Please describe how this course will meet the above WAC Learning Outcome Objectives.

Our department would like to meet with someone from:

☐ SUNY Plattsburgh Writing Across the Curriculum Committee
☐ SUNY Plattsburgh Learning Center
☐ SUNY Plattsburgh Center for Teaching Excellence

Please submit all documents to Stephen Light, Associate VP for Academic Affairs.
Please distribute this document to all instructors of AWR courses in your program area.

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