SUNY PLATTSBURGH at QUEENSBURY
ANNUAL SECURITY REPORT
Year 2012
September 2013

The SUNY Plattsburgh Branch Campus at Queensbury is located on the campus of SUNY Adirondack (hereafter referred to as ACC), in Queensbury, NY. Under contract and lease arrangements between SUNY Plattsburgh and ACC, SUNY Plattsburgh offers its Branch Campus degree programs in facilities owned and operated by ACC. SUNY Plattsburgh at Queensbury also operates under, and complies with, all of ACC’s campus safety rules and regulations, including the reporting of possession and use of alcohol and controlled substances, and, the reporting of any criminal acts or behavior. Campus crime, arrests and referral statistics, along with any incidents and/or violations of ACC’s campus safety rules and regulations, are reported to ACC, to the designated SUNY Plattsburgh officials listed below as a “Campus Security Authority,” and to local law enforcement agencies.

This report is prepared by ACC’s Public Safety Office in cooperation with the local law enforcement agencies surrounding the ACC campus, is edited as appropriate by the Dean and Associate Dean of the SUNY Plattsburgh Branch Campus to include SUNY Plattsburgh, and is filed as required by the Federal “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” (hereafter referred to as the Campus Safety Act) which was last amended in 2008. The law mandates that institutions receiving Title IV federal funds disseminate crime statistics for certain serious offenses that occurred on campus and in adjacent areas for the current and previous two calendar years. The purpose of this report is to provide our current and prospective faculty, staff and students with campus safety information, including crime statistics and procedures to use when reporting a crime. The SUNY Plattsburgh will not retaliate or allow any retaliation toward a person(s) who reports alleged violations of this act.

Each year, an e-mail notification that provides the web site address to access this report, is made available to all SUNY Plattsburgh students, faculty and staff. In addition, the location where this report is available to individuals who do not have access to email, is included in the opening week announcements, which are mailed to students at the beginning of each semester.

Additionally, according to federal law, the Branch Campus is required to report statistics concerning the occurrence of certain criminal offenses reported to any official of the institution who is defined as a "Campus Security Authority". Those officials which may be reported to, at the Plattsburgh Branch Campus, for the purposes of "timely warning" reports and the annual criminal statistical disclosures include the following individuals:

- Dean of the Branch Campus: (518) 792-5425, Ext. 105.
- Associate Dean of the Branch campus: (518) 792-5425, Ext. 103.

Please note that these offices allow victims and witnesses to report crime on a voluntary, confidential basis. Judicial charges may be filed when criminal incidents occur on or off campus which have a nexus to the safety of our campus community and thereby potentially impede the educational mission of the campus.

Paper copies of this report are available in the Office of the Dean of the Branch Campus, located in the Regional Higher Education Center.
General Security Information

The safety of students and college personnel is a top priority on campus and both ACC and SUNY Plattsburgh continuously strive to make improvements. Security and safety systems that are in place on the Campus include:

- Building and room card access systems
- Security alarms
- Surveillance systems
- Peace Officer personnel
- Speed bumps for traffic control
- Emergency telephones in parking lots and building corridors
- MOU with local Sheriff's Department
- MOU's with our partner Institutions who share our campus buildings
- NYAlert Emergency Notification System
- Fully automatic fire detection system in all buildings.

Fire System Information Specifically for Student Housing

Section 6438 of New York State Education Law requires notification of fire safety standards and measures in all college-owned or college operated housing. To facilitate compliance the following information is provided:

SUNY Adirondack’s Student Housing facility has an automatic sprinkler system of piping and appurtenances designed and installed in accordance with generally accepted standards so that heat from a fire will automatically cause water to be discharged over the fire area to extinguish it or prevent its further spread.

The Student Housing Facility also has a fire safety system which includes automatic fire detection devices (smoke alarms, heat detectors) installed throughout the building and is monitored 24/7 for any activation. Devices that alert one to the presences of a fire such as horns, bells, strobe lights are also installed throughout the building. All systems are installed in accordance with generally accepted practices.

Law Enforcement Authority of Campus Security Personnel:

Peace Officers: Typical work of Peace Officer personnel involves enforcing campus policies, regulations and procedures. SUNY Adirondack Peace Officers have the authority to ask persons for identifications and to determine whether individuals have lawful business on campus. SUNY Adirondack Peace officers enforce Penal and Traffic Laws of New York State in the Colleges geographical area and have arrest powers. Depending on the nature, incidents may be referred to the law enforcement agency having jurisdiction on campus.

Please be aware that victims and witnesses can report a crime on a voluntary and confidential basis. Reports are filed for informational purposes only for inclusion in the College’s ACC’s and Plattsburgh’s annual crime reporting. Official investigations of criminal offenses are conducted by the proper local authorities.

Memorandum of Understanding (MOU)

ACC and the Warren County Sheriff's Department have an MOU which recognizes the Department has primary law enforcement jurisdiction on all Warren County property owned, leased or under the control of ACC and will provide police services on said property, to include investigating all violent crimes and reports of missing students. A copy of this MOU is available for review in the ACC Facilities Office and in the Office of the Dean of the Branch Campus during normal business hours.

Students who wish to identify a confidential contact for police to utilize in the event they are reported missing may do so within their web account at my.plattsburgh.edu. On the home page of their account located in the
bottom right hand corner is a link, “View/Update Emergency Contact.” Once the link is followed there is a field labeled “relationship,” the special emergency contact type “Missing Person Contact” is located in the drop down box within that field. Students may enter the contact information of a confidential contact in the event that they are reported missing.

**Standard Access Policy:**
During business hours, ACC and the Plattsburgh Branch Campus office are open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all college facilities is by card access, if authorized, or by admittance via the Campus Safety/Security Officers.

Authorized campus functions that take place during non business hours are scheduled through the ACC Facilities Office and appropriate access to required facilities will be provided for.

**Emergency Response**

**Crisis Response Team:**
ACC’s Leadership and Crisis Response Team are responsible for assessing emergency situations, appropriately responding to said emergencies and initiating necessary communication with those immediately impacted by the event.

ACC maintains a Crisis Response Team to respond to campus emergencies. If a medical or criminal emergency arises that needs emergency response please use the following procedures to activate the Crisis Response Team and/or request response from the local authorities.

**Emergency Response Phone Numbers**

**Medical Emergency:**
- Dial “0” from an ACC phone or dial "743-2200" and then "0" for the ACC switchboard (this activates the Crisis Team)
  or
- Pick up the Red Phone (☎️) located in the building corridors or the Blue Phone (☎️) located in the outside walkways and parking areas and WAIT for a response
  or
- If deemed serious, from an ACC phone dial "9-911," or from your cell phone dial "911." Now dial "743-2200" and then "0" for the ACC switchboard.

**Disruptive, Violent Or Criminal Behavior:**
- Dial extension "2438" from an ACC phone or “796-1344 for Public Safety.
  or
- If deemed serious, from an ACC office phone dial "9-911," or from your cell phone dial "911". Now from an ACC phone dial extension "2438" or "796-1344" for Public Safety.
  or
- Pick up the Red Phone (☎️) located in the building corridors or the Blue Phone (☎️) located in the outside walkways and parking areas and WAIT for a response.
Fire:
- Dial "9-911" from an ACC office phone, or from your cell phone dial "911." Now Dial "743-2200" and then "0" for the ACC switchboard (this activates the Crisis Team).

Bomb Threat Or Chemical Spill:
- Dial extension 2240 from an ACC office phone for the ACC’s Director of Facilities or 743-2240 from your cell phone

Evenings And Weekend Emergencies:
- Dial extension 2438 from an ACC office phone or 796-1344 from a cell phone for ACC Security

Timely Notification:
Subsequent to the emergency response and for other non-imminent serious incidents, a Timely Notification would be prepared and distributed to campus e-mail, internal CCTV system, building main entrances. Such notifications shall be prepared and distributed within two hours of said determination. Standard notification procedures may be altered if, in the emergency response authorities determine it would compromise efforts to assist a victim, or compromise efforts to contain, respond to or otherwise mitigate the emergency.

Note that ACC tests its entire emergency notification system once per year and fire alarms three times per year. Pursuant to its procedures, fire drills are not announced, and testing of the other emergency systems may or may not be announced.

Evacuation:
If the immediate evacuation of a building(s) is required, alarm notification (fire alarm system) will be activated. This evacuation procedure is tested three times a year. Communication is provided through Public Safety and Facilities staff who are assigned to each building. Public Safety and Facilities staff are trained on an annual basis in regards to evacuation procedures. Employees and students should familiarize themselves with the emergency evacuation routes posted in the buildings.

First Aid:
ACC does not have a nurse's office or other on campus medical services office. Medical emergencies are directed to the Glens Falls Hospital for attention. ACC does provide first aid supplies and defibrillators located in various areas on campus. First Aid kits can be found in the following locations:

Location Of Emergency Supplies

<table>
<thead>
<tr>
<th>Location</th>
<th>First Aid Kits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dearlove Hall</td>
<td>Faculty Secretary's Area (Lower Level)</td>
</tr>
<tr>
<td>Eisenhart Hall</td>
<td>Faculty Secretary's Area (Lower Level)</td>
</tr>
<tr>
<td>Gym</td>
<td>Equipment Manager's Office (Lower Level)</td>
</tr>
<tr>
<td>Residence Life Building</td>
<td>Residence Life Offices</td>
</tr>
<tr>
<td>Regional Higher Education Center</td>
<td>Plattsburgh Branch Campus Office</td>
</tr>
<tr>
<td>Science Building</td>
<td>Laboratories</td>
</tr>
<tr>
<td>Science Building</td>
<td>Laboratories</td>
</tr>
<tr>
<td></td>
<td>Faculty Secretary's area</td>
</tr>
<tr>
<td>Scoville</td>
<td>Library (Main Level)</td>
</tr>
<tr>
<td></td>
<td>Scoville Cafe (Main Level)</td>
</tr>
</tbody>
</table>
Crime Reporting:
All members of the campus community are urged to report criminal incidents and emergencies that occur on campus. ACC and SUNY Plattsburgh have no non-campus organizations at this time.

ACC’s Director of Facilities and Public Safety and the Dean of the Branch Campus are responsible for the collection of crime reports from campus authorities and local police for inclusion in the annual report. When crimes are reported to Branch Campus officials, they will notify the ACC Director of Facilities and Public Safety, to ensure that appropriate action is taken and that crime log and statistical information is up-dated.

In any kind of emergency, please try to have someone stay with you while another person is sent to get help. In the event you contact medical or police authorities on your own when no one is available to assist you, at the first opportunity please stop by the ACC Public Safety Office located on the 1st floor of the Residence Life Building, Room 164, to report the incident and to fill out an incident report. The report will be kept on file in the ACC Public Safety Office.

Public Safety 796-1344
Facilities Office 743-2246 or Ext. 2246
Warren County Sheriff's Office 911

Please be aware that ACC allows victims and witnesses to report crime on a voluntary and confidential basis. Reports are filed for informational purposes to be used for inclusion in ACC’s and SUNY Plattsburgh’s crime reporting. Official investigations of criminal offenses are conducted by the proper local authorities.
Campus Crime Statistics:
Campus Locations: Federal law requires that campuses report specific criminal activities that occur on campus property and specific areas around those properties. Crimes occur in the community beyond what is required to be reported in this document. Students are advised to exercise caution in ALL locations.

On Campus: includes all offenses reported on the main campus property and in campus buildings.

Non Campus: The SUNY Plattsburgh Branch Campus at Queensbury also offers a bachelor degree program in Criminal Justice on the campus of Hudson Valley Community College (hereafter referred to as HVCC) in Troy, NY. This program is offered under contract and lease arrangements between SUNY Plattsburgh and HVCC, in facilities owned and operated by HVCC. SUNY Plattsburgh at Queensbury operates under, and complies with, all of HVCC’s campus safety rules and regulations, including the reporting of possession and use of alcohol and controlled substances, and, the reporting of any criminal acts or behavior. Campus crime, arrests and referral statistics, along with any incidents and/or violations of HVCC’s campus safety rules and regulations, are reported to HVCC, to the designated SUNY Plattsburgh officials listed below as a “Campus Security Authority,” and to local law enforcement agencies. HVCC has not reported any campus crime, arrests and referral statistics in the facilities used to offer this degree program on the HVCC campus for the year 2011.

Judicial charges may be filed when criminal incidents occur on or off campus which have a nexus to the safety of our campus community and thereby potentially impede the educational mission of the campus. Judicial charges may also be file if recognized SUNY Plattsburgh student groups, organizations, etc. are involved in criminal incidents, which occur off campus.

In accordance with the Campus Safety Act, the following reflects reportable crime statistics at ACC for the previous (3) years. Statistics are compiled in the ACC Facilities Office.

Public Property: includes thoroughfares, streets, sidewalks, parking facilities, and public parks or park-like settings immediately adjacent to and accessible from the campus.

Campus Incidents:
A daily log of incidents that occur on campus is kept and is available for the public to view in the ACC Facilities Office from 8am – 3:30pm Monday thru Friday or by request. This log includes the date, time, general location and disposition of the complaint.

In accordance with the Campus Safety Act, the following reflects reportable crime statistics at ACC for the previous (3) years. Statistics are compiled in the ACC Facilities Office.

<table>
<thead>
<tr>
<th>Crime</th>
<th>Location</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>On Campus</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Non-Campus Property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>On Public Property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter</td>
<td>On Campus</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Non-Campus Property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>On Public Property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses</td>
<td>On Campus</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Non-Campus Property</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>On Public Property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>On Campus</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Non-Campus Property</td>
<td>On Public Property</td>
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<td></td>
<td></td>
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<tr>
<td><strong>Aggravated Assault</strong></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Burglary</strong></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Arson</strong></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
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<tr>
<td><strong>Motor Vehicle Theft</strong></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Liquor Law Violations</strong></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
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<tr>
<td><strong>Drug Related Violations</strong></td>
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<td>0</td>
<td></td>
<td></td>
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<tr>
<td><strong>Weapons Possesion</strong></td>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Location</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Referrals</strong></td>
<td>On Campus</td>
<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>Non-Campus Property</td>
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<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>On Public Property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Drug Related Violations</strong></td>
<td>On Campus</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Non-Campus Property</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

**Hate Crimes:** During the 2010 – 2012 reporting years ACC had no hate crimes reported.

**Definitions Of the Above Criminal Actions**

**Murder:** The willful killing of one human being by another.

**Forcible Sex:** Any sexual act directed against another person, forcibly and/or against that person's will, or where the victim is incapable of giving consent, and includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

**Non-forcible Sex:** Acts of unlawful, non-forcible sexual intercourse including incest and statutory rape. Depending on the circumstances, acquaintance rape could be in either category.
Robbery: The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of another person or persons by force or violence and/or by putting the victim in fear of immediate harm.

Arson: Any willful or malicious burning, attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another etc.

Aggravated Assault: An unlawful attack by one person upon another wherein the offender displays or uses a weapon in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Burglary: The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Liquor Law Violations: Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages.

Drug Abuse Violations: Violations of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Weapons Possessions: Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

NOTE: Firearm and dangerous weapons of any type are not permitted on campus. Use, possession, or sale of firearms or other dangerous weapons by anyone is strictly forbidden and is a violation of state and federal law as well as a violation of the SUNY Plattsburgh Student Conduct Manual.

Hate Crime: When a person is victimized intentionally because of her/his actual or perceived race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation.

Crime Prevention Programs:
Crime Prevention programs on personal safety and theft prevention are sponsored by ACC’s Student Services and SUNY Plattsburgh staff throughout the year. Campus-wide programs offered at various times throughout the year, are designed to inform students and employees about campus security procedures and practices, as well as strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

Personal Responsibilities:
The cooperation and involvement of all members of the campus community is essential to a successful campus safety program. All persons must assume responsibility for their own personal safety and the security of their personal belongings by taking reasonable precautions. Students residences should be locked at night or when unoccupied. Students, faculty and staff should report suspicious persons, questionable activities, or unusual incidents they observe to the ACC Director of Facilities or to the office of the Dean of the Branch Campus. It is important to keep in mind that most thefts on campus are largely crimes of opportunity - leaving belongings unsecured and/or unattended anywhere on campus (e.g., the library, student center, academic buildings, etc.) exponentially increases your risk of becoming a victim of theft.
Bias Crimes Prevention

Hate Crimes and the Law
Both ACC and SUNY Plattsburgh are committed to protecting all members of the campus community by preventing and prosecuting bias or hate crimes that occur within the campus’ jurisdiction.

Hate crimes, also called bias crimes or bias-related crimes, are criminal activity motivated by the perpetrator’s bias or attitude against an individual victim or group based on perceived or actual personal characteristics, such as their race, religion, ethnicity, gender, sexual orientation, or disability. Hate/bias crimes have received renewed attention in recent years, particularly since the passage of the federal Hate/Bias Crime Reporting Act of 1990 and the New York State Hate Crimes Act of 2000 (Penal Law Article 485). Copies of the New York law are available from the Office of the ACC Dean for Student Affairs and the Office of the Dean of the Branch Campus.

Penalties for bias-related crimes are very serious and range from fines to imprisonment for lengthy periods, depending on the nature of the underlying criminal offense, the use of violence, or previous convictions of the offender. Perpetrators who are students will also be subject to campus disciplinary procedures where sanctions including dismissal are possible.

In addition to preventing and prosecuting hate/bias crimes, SUNY Adirondack also assists in addressing bias-related activities that do not rise to the level of a crime. These activities, referred to as bias incidents and defined by SUNY Adirondack as acts of bigotry, harassment, or intimidation directed at a member or group within the SUNY Adirondack community based on national origin, ethnicity, race, age, religion, gender, sexual orientation, disability, veteran status, color, creed, or marital status, may be addressed through the State University’s Discrimination Complaint Procedure or the campus Code of Conduct. Bias incidents can be reported to the ACC Dean for Student Affairs, ACC Director of Human Resources, or the Dean of the Branch Campus.

If you are a victim of, or witness to a hate/bias crime on campus, report it to ACC’s Campus Security personnel by calling 796-1344 or using a Blue Light phone. You can also contact the ACC Dean for Student Affairs or the Dean of the Branch Campus. Designated college personnel will investigate and follow the appropriate adjudication procedures.

Victims of bias crime or bias incidents can avail themselves of counseling and support services from the campus by contacting the ACC Counseling Office at 743-2278, or stopping by the Office, located in Warren Hall.

For general information on SUNY Adirondack security procedures contact the ACC Office of Facilities at 743-2246. Further information about bias-related and bias crimes, including up-to-date statistics on bias crimes is available from Office of the ACC Dean for Student Affairs at 832-7708, or the Dean of the Branch Campus at 792-5425.

Sexual Assault and Stalking
Most sexual assaults are not committed by sociopathic strangers hiding in the shadows. College students are actually in far greater danger of being sexually assaulted by a friend or a fellow student than by a stranger. With its high number of dating and social activities, the campus setting can offer opportunities for date rape to occur.
When a victim's relationship with the offender or the circumstances that are involved make a victim hesitant to report a sexual crime, the term "date rape" or "acquaintance rape" is frequently used. Sometimes the offender is a date or a friend. Sometimes alcohol or drug consumption or sexual play past a mutually agreed upon point is forced upon a partner.

Just as victims have been mistaken about feeling responsible for being attacked, perpetrators have tended to deny their guilt and responsibility. An otherwise reasonable person may suggest that it is all right to pressure or force someone to have sex if:

- He/she paid for a dinner or a night out, especially if the evening was expensive.
- The victim changed his/her mind.
- They have had sex before.
- There was flirtatious behavior.
- The situation was a result of a bar pick-up or other pick-up situation.

These, however, never excuse inappropriate behavior. There is one single principle to remember: when any form of sex is against a person's will, it is against the law. If you have any doubts about what your partner wants, stop and ask.

- It is never okay to force yourself on another person.
- Sex is never owed or due to someone.
- If you have any doubts about what your partner wants, stop and ask.

**Avoiding Assault**

There are a number of precautions that anyone can take to reduce the risk of being victimized:

- Travel with friends whenever possible.
- Walk directly and with purpose.
- Plan your route in advance. Use only well-lit areas.
- When leaving school or working late, leave with a group. Never be the last one out alone.
- Travel in comfortable walking shoes and clothing.
- Carry a pocketbook only if absolutely necessary, but protect valuables.
- Do not respond to advances from strangers or communicate with them in any way.
- If being followed, do not go home. Go to a police station or nearest public place.
- Service your car regularly to avoid breakdowns.
- Keep your car locked while riding or parked.
- Park in well-lit areas.
- When approaching your car, begin checking from a distance under the car, nearby hiding places, etc.
- Have your keys ready.
- Check the backseat.
- Report suspicious activity to the school and/or police.
- Be realistic about your ability to protect yourself. An immediate reaction of yelling, hitting, or biting may give you a chance to escape, but it may also lead to further harm.
- If your life is in danger, passive resistance (vomiting, urinating, telling the attacker you're diseased or menstruating) may be your best defense.

Programs on personal safety designed to inform students and employees about strategies and tips on how to protect themselves from sexual assault are sponsored by ACC’s Student Services and SUNY Plattsburgh staff throughout the year.
Campus Disciplinary Proceeding Involving Sexual Assault
In cases of sexual assault, both the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. Both the accuser and the accused shall be informed of any institutional disciplinary proceeding alleging a sex offense. Both the accused and the accuser will be provided with the outcome of any disciplinary action taken. Both the accused and the accuser have the right to appeal disciplinary hearing outcomes.

DOMESTIC VIOLENCE INFORMATION
Partner violence happens everywhere to women and men of all ages, income levels, and backgrounds. Research has found that:

- Partner violence is the leading cause of injury to women ages 15-44 in the United States.
- Most abusers are male, and most victims of partner violence are female. However, partner violence also occurs in same-sex relationships, and women can be abusers too.
- Women ages 16-24 are the most likely to experience partner violence.

What to Do If You Are Experiencing Partner Violence
If you are experiencing partner violence, the following actions can help make you safer:

- If you are in immediate danger and are able, call 911.
- Consider leaving the relationship. Abuse usually gets worse, and you deserve to be safe.
- Talk to someone you trust such as clergy, other family members, social workers, your doctor or good friends about what is going on. Campus Safety can help too.
- Keep a crisis line phone number on hand in the event you have to leave in a hurry. Keep a fully charged cell phone on you at all times so you'll be able to make emergency calls.
- Establish a secret emergency phrase or word that will tell friends and family to call the police.
- Leave an "emergency kit" with someone you trust such as a friend or another family member. The kit should include money, important telephone numbers, important papers, and other items you would need in the event you would have to leave in a hurry.

Partner Violence Red Flags
While these can be useful, each situation is different and there is no foolproof way to predict or recognize abuse. Trust your instincts.

- Quick Involvement - Abusive relationships are often intense and quick to form.
- Jealousy and Isolation - Abusive partners often begin the cycle of abuse by isolating their partner from friends, family, and anyone else who might challenge their abusive behavior.
- Anger and Violence - Abusive partners often show explosive anger or violent behavior before directing it at their partner.
- Unpredictable Behavior - Abusive partners may switch moods quickly. This is one way to establish control over a fearful partner.
- Belief in Personal Superiority/Sexist Thinking - For example, many abusive men in heterosexual relationships believe that men should control women, that women should be kept “in their place,” etc.
- Abusive Behavior - Once a relationship has been established, abusers gradually introduce a range of abusive actions, such as hitting, kicking, slapping, pushing, embarrassing their partner, intimidating their
partner and forcing their partner to do things they don’t want to. These behaviors can escalate into threatening to harm family/friends/pets, isolating their partner and blaming their partner for the abuse. Abuse tends to become more extreme and violent over time.

Remember: No one deserves to be abused! Perpetrators are responsible for their own actions. Survivors are never to blame.

**Helping A Friend**

Someone in an abusive relationship may have a very tough time leaving. By being a good friend and offering your support, you can make it a little easier.

- **Help your friend recognize the abuse.** Tell your friend you are worried about them.
- **Help them find counseling and other resources.** Contact the Counseling Center at 743-2278 for appropriate resources.
- **Don’t threaten to break off your friendship.** This will only isolate your friend further, and make it harder for them to leave.
- **Get professional help.** Ask a counselor for the best ways to help your friend.

**Victims Of Assault: Immediate Needs**

After an attack, the victim should try to be as calm as possible. Getting to a safe place and calling for help promptly is extremely important. Call the police, a friend, or a rape crisis service. Leave the crime scene exactly as it is, not touching anything, cleaning up, or throwing anything away.

Do not change, wash, or destroy any clothing or wash any part of your body. Women should not douche. If the attack occurs on campus, immediately contact the ACC Dean for Student Affairs or the ACC Director of Facilities, or the Dean of the Plattsburgh Branch Campus. It's important to receive medical aid promptly. Not only can internal and external injuries be treated, but measures can also be taken to combat the possibilities of disease. This is also an opportunity to collect evidence.

As soon as possible, write down every detail about the incident.

- Who, what, where, and how.
- What the rapist looked like.
- The make and model of the vehicle.
- What kind of force or coercion was used.
- Any objects touched, taken, or left by the rapist.
- If the rapist said anything, try to remember the words, the grammar, any accents, or speech defects.
- If there were witnesses, obtain names and addresses, if possible.

A victim should seek professional help and not try to deal with rape alone. Several numbers to call are available through the ACC Counseling Office or the office of the Dean of the Branch Campus.

**Counseling And Support Services:**

We at ACC and SUNY Plattsburgh are concerned for each and every student's safety and security. Please contact the ACC Counseling Office or the office of the Dean of the Branch Campus for a listing of community agencies.
Individuals reporting crimes at the office of the Dean of the Branch Campus are informed that they may voluntarily report the crime to the Office of the ACC Director of Facilities or if they wish their identity to remain confidential, they may authorize the Dean of the Branch Campus to report such crimes. The office of the Dean of the Branch Campus collects and forwards all confidential/anonymous crime statistics to ACC Director of Facilities for inclusion in this report.

Allegations of assault and sexual harassment may also be reported to the SUNY Plattsburgh Title IX Affirmative Action Officer: (518) 564-3310.

The College will make every effort to change a victim's academic situation or provide available options after an alleged sex offense if requested by the student.

**REMEMBER:** Every emergency situation is different. Only you can decide which course of action is appropriate.

**Sex Offender Registration:**
In Accordance with the "campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, The Jeanne Clery Act and Family Educational Rights and Privacy Act of 1974, the Campus Safety Department of SUNY Adirondack is providing a link to the New York State Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice to each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of New York, convicted sex offenders must register with the New York State Department of Criminal Justice Services.

The Sex Offender Registry is available via Internet or by calling 1 (800) 262-3257. Registry information is provided is to be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. **Unlawful use of information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.**

Furthermore, if registered sex offenders are employed at the SUNY Plattsburgh Branch Campus or enrolled as a student at the SUNY Plattsburgh Branch Campus, information regarding these sex offenders will be made available to the public, according to the sex offender registry guidelines. The public should contact the Dean of the Branch Campus or the Associate Dean of the Branch campus at (518) 792-5425, or request sex offender information in person at the Branch Campus office located in the Regional Higher Education Center.

Follow the link below to access the Registry web site.
http://criminaljustice.state.ny.us/nsor/

**SEXUAL ASSAULT, DOMESTIC VIOLENCE AND HATE CRIME LAWS**

**SEXUAL ASSAULT & THE LAW**
Sexual assault is nonconsensual physical contact of a sexual nature. Sexual assault of others is prohibited by campus regulation and by New York State penal law. New York State Law contains the following legal provisions defining the crimes related to sexual assault:
Section 130.20 – Sexual Misconduct. This offense includes sexual intercourse without consent and deviate sexual intercourse without consent. The penalty for violation of this section could result in imprisonment for a period of up to 1 year.

Section 130.25/.30/.35 – Rape. This series of offenses includes sexual intercourse with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to being mentally disabled, mentally incapacitated, or physically helpless. This series of offenses further includes sexual intercourse with a person under the age of consent. The penalties for violation of these sections could result in imprisonment for a period of up to 25 years.

Section 130.40/.45/.50 – Criminal Sexual Act. This series of offenses includes oral or anal sexual conduct with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to being mentally disabled, mentally incapacitated, or physically helpless. This series of offenses further includes oral or anal sexual conduct with a person under the age of consent. The penalties for violation of these sections could result in imprisonment for a period of up to 25 years.

Section 130.52 – Forcible Touching. This offense involves the forcible touching of the sexual or other intimate parts of another person for the purpose of degrading or abusing such person; or for the purpose of gratifying the actor’s sexual desire. Forcible touching includes the squeezing, grabbing, or pinching of such other person’s sexual or other intimate parts. The penalty for violation of this section could result in imprisonment for a period of up to 1 year.

Section 130.55/.60/.65 – Sexual Abuse. This series of offenses includes sexual contact with a person by forcible compulsion, or with a person who is incapable of consent due being physically helpless, or due to the person being under the age of consent. The penalties for violation of these sections could result in imprisonment for a period of up to 7 years.

Section 130.65-a/.66/.67/.70 – Aggravated Sexual Abuse. This series of offenses occurs when a person inserts a finger or a foreign object in the vagina, urethra, penis or rectum of another person by forcible compulsion, when the other person is incapable of consent by reason of being mentally disabled, mentally incapacitated, or physically helpless, or when the other person is under the age of consent. The level of this offense is enhanced if the insertion of a finger or foreign object causes injury to the other person. The penalties for the violation of these sections could result in imprisonment for a period of up to 25 years.

Section 130.90– Facilitating a sex offense with a controlled substance. This offense includes knowingly and unlawfully possessing a controlled substance or any preparation, compound, mixture or substance that requires a prescription to obtain and administers such substance to another person without such person’s consent. The penalties for the violation of this section could result in imprisonment for a period of up to 7 years.

**DOMESTIC VIOLENCE, STALKING AND THE LAW**

Domestic violence, dating violence, relationship violence, and intimate partner violence, is a pattern of abusive behavior (physical, sexual, emotional, and psychological) that is used by one person to gain power and control over a current or former dating partner or intimate partner or current or former spouse, including gay or lesbian relationships.

Stalking is defined as a pattern of conduct involving repeated or continuing harassment that is intended to cause or does cause a person to fear or suffer: (1) Death or death of others important to that person; (2) Assault
or assault of others important to that person; (3) Bodily injury or bodily injury of others important to that person; (4) Sexual assault or sexual assault of others important to that person; (5) Involuntary restraint or involuntary restraint of others important to that person; (6) Damage to property or damage to property of others important to that person; (7) Confinement or confinement of others important to that person, (8) Threats of harassment via electronic devices (e.g. e-mail, phone, fax). Stalking can involve a range of behaviors including, but not limited to, following someone on foot or in a car, showing up at the victim’s place of work, repeatedly calling, sending flowers and gifts, contact through emails and letters, breaking into the victim’s home, and even homicide. The relationship between the perpetrator and the victim may be a current or former dating partner or spouse, married, or living together, including gay and lesbian relationships, acquaintances, or strangers. Domestic violence and stalking is prohibited by campus regulation and by New York State penal law.

The College will, upon written request, disclose to the alleged victim of a crime of violence \(^{(1)}\), or a non forcible sex offense, the results of any disciplinary proceeding conducted by the College against the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of the victim shall be treated as the alleged victim for purposes of this paragraph.

\(^{(1)}\) “Crime of violence” - defined in section 16 of title 18 in the United States Code - means:
  (a) an offense that has an element the use, attempted use, or threatened use of physical force against the person or property of another, or  
  (b) any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

**DRUG-FREE CAMPUS POLICY**  
(Alcohol and Controlled Substances)

I. Statement of Purpose:
ACC and SUNY Plattsburgh have a vital interest in insuring safe, healthful, and efficient conditions for all students, faculty, and staff and in helping each to become optimally contributing members of society. In addition, as a federal contractor (or grantee), it has a duty to safely and efficiently provide the public with quality education. The unlawful presence of controlled substances on the campus conflicts with these vital interests and constitutes a violation of the public trust. For these reasons, ACC and SUNY Plattsburgh have established, as a condition of one’s enrollment and continued enrollment, the following drug-free campus policy. SUNY Plattsburgh students are expected to follow all the standards of conduct that are expected of ACC students and will be held accountable by SUNY Plattsburgh for violation of these standards.

II. Standards of Conduct Prohibiting Illicit Drug and Alcohol Abuse:  
A. Prohibition Against Unlawful Presence of Illicit Drugs and Alcohol On-Campus:  
The unlawful manufacture, distribution, dispensation, possession or use of illicit drugs or alcohol on College premises or while engaged in College activities is strictly prohibited.

B. College Sanctions for Violation of Drug-Free Campus Policy:  
Any student who violates the foregoing drug-free campus policy shall, subject to provisions of ACC’s Code of Conduct found in the ACC Student Handbook, or SUNY Plattsburgh’s Code of Conduct found at:  
[http://www.plattsburgh.edu/branchcampus/acc/studconpol.php](http://www.plattsburgh.edu/branchcampus/acc/studconpol.php), be subject to disciplinary procedures consistent with applicable laws, rules and regulations. These sanctions may include expulsion, termination of on-campus employment, referral for prosecution, or participation in an approved drug or alcohol assistance program.

C. Code of Conduct:
A student enrolling at ACC or SUNY Plattsburgh assumes an obligation to conduct oneself in a manner compatible with the functions of the College as an educational institution. All conduct which adversely affects the student's suitability as a member of the academic community shall result in appropriate disciplinary action. (See Code of Conduct)

D. Statement on Public Order:
ACC and SUNY Plattsburgh are public institutions operated for the purpose of providing educational opportunities to students and to support cultural and intellectual aspects of the area. College students, faculty, staff, employees and visitors to the campus are required to conduct themselves in accordance with the law and with College rules and regulations at all times.

ACC’s and SUNY Plattsburgh’s rules and regulations prohibit, among other things, any action or situation which recklessly or intentionally endangers mental or physical health or involves the forced consumption of alcohol or drugs for the purpose of initiation into or affiliation with any organization. Such rules and regulations shall be deemed to be part of the by-laws of all organizations operated on campus which shall review annually such by-laws with individuals affiliated with such organizations. In addition to the penalties outlined below for individuals, an organization which authorizes such conduct will be subject to the revision of permission for the organization to operate on campus property and to continue as a sanctioned organization.

E. Statement on College's Cooperation with Law Enforcement Officials:
ACC and SUNY Plattsburgh will cooperate fully and completely with local or state authorities on any case of suspected use, possession or distribution of illicit drugs and alcohol. In the event that any student is apprehended by local, state or federal authorities for the offense of use, possession or distribution of illicit drugs or alcohol, that student will not be in any way protected by ACC. A student convicted of violating civil law may be subject to separation from ACC or SUNY Plattsburgh.

III. Health Risks Associated with Illicit Drug and Alcohol:
In order to be informed citizens, we all need to be aware of the health risks associated with the use of illicit drugs and alcohol abuse. The following is a brief summary of some of the health hazards caused by the use of:

**Alcohol:**
Alcohol consumption causes a number of marked changes in behavior. Even low doses can significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spousal and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

**Controlled Substances:**
There is overwhelming evidence that illegal drug use leads to academic failure, failure to get a job, failure to keep a job and maintenance of good health, as well as creating other problems.
IV. Legal Sanctions Imposed for Illicit Drug and Alcohol Abuse:

Preventing the spread of unlawful possession, use and distribution of illicit drugs and alcohol is everyone's responsibility. If you wish to report illegal drug activity, you can make a toll-free call to: 1-800-GIVE-TIP. Calls will be received in complete confidence and will be referred to the appropriate Federal, State, or local authority. Considerations regarding a few of the state legal sanctions follow:

Articles 220 and 221 of the Penal Law are directly aimed at unlawful traffic in mind-affecting drugs. They are compatible with the Public Health Law and the provisions of the latter are often cross-referenced in the Penal Law sections that deal with the different drugs. Articles 220 and 221 set criminal penalties for possession or sale of drugs considered harmful or subject to abuse. The seriousness of the offense and penalty imposed upon conviction depend upon the individual drug and amount held or sold. Marijuana has been placed in Article 221 and separately dealt with in the Penal Law, as a result of the Marijuana Reform Act of 1977. That statute made the penalties upon conviction of use of small amounts of marijuana less severe than formerly. Specific sections of interest in Article 220 not included in the table follow:

Section 220.44 makes a sale of a controlled substance in or near school grounds, to a person less than 19 years of age, a Class B felony. 220.45 makes criminal possession of a hypodermic instrument a Class A misdemeanor. 220.46 makes criminal injection of another person with a narcotic drug, with consent of that person, a Class E felony. 220.50 bans possession or sale of drug paraphernalia; deals with things that dilute drugs, like dextrose or mannite; and gelatin capsules, plastic envelopes, etc., considered commercial preparation materials (Class E felony). 220.60 makes criminal possession of certain "precursors" of controlled substances used in their preparation or manufacture but not the drugs themselves, a Class E felony (for example, ergot or diethylamide).

It is important to be aware, that under the Penal Law, a gift of drugs, including marijuana, is treated as a sale. New York State Penal Law defines a misdemeanor as a crime punishable by imprisonment for more than 15 days but not more than one year. A felony is a crime punishable by imprisonment for more than one year.

V. Assistance in Matters Related to Drug and Alcohol Abuse:

ACC and SUNY Plattsburgh have a commitment to help students succeed academically, vocationally and socially. We can assist you with drug or alcohol related problems or can refer you to someone who can. Please contact your advisor, a counselor, the ACC Dean for Student Affairs, or the office of the Dean of the Branch Campus, if you wish to discuss a problem with drugs or alcohol. We can help you find assistance off-campus through individuals or agencies. Also, to help in maintaining an environment that does not permit the possession or use of illicit drugs and alcohol, ACC and SUNY Plattsburgh have established an awareness program to provide education for students, faculty and staff regarding the following aspects of the use of illicit drugs and alcohol: standards of conduct, disciplinary sanctions, health risks, legal sanctions by local, state and federal laws and rehabilitation, counseling and re-entry. Such education may include (1) inclusion of this statement in the ACC and the SUNY Plattsburgh Student Code of Conduct; (2) video tape and print materials made available to students in class, the ACC Student Center, the ACC Counseling Offices, and the Branch Campus Office; (3) the distribution of lists of those agencies and individuals who can assist students in coping with drug and alcohol abuse problems.

This policy and program will be reviewed at least biennially by a representative committee of students and staff selected and chaired by the ACC Dean for Student Affairs. The committee's purpose will be to determine the program's effectiveness and ensure that disciplinary sanctions are consistently enforced.

RESOURCES

If you are a victim of a crime, it’s important to take care of yourself and know your options.
CRISIS INTERVENTION/COUNSELING/MEDICAL

- **Warren County Planned Parenthood**
  206 Glen Street, Suite 45
  Glens Falls, NY 12801
  Phone: (518) 792-4305
  Hotline: 1-866-307-4086

- **Glens Falls Hospital**
  100 Park Street
  Glens Falls NY 12801
  Phone: (518) 926-1000

OTHER OFF-CAMPUS

- **New York State Crime Victims Board**
  Phone: 1-800-247-8035

- **Poison Control**
  Phone: 1-800-222-1222

- **Suicide Prevention Lifeline**
  Phone: 1-800-273-8255 (24-hour hotline)

OTHER

- **Title IX Coordinator**
  Phone: (518)564-3310

LAW ENFORCEMENT ASSISTANCE

911 (for all emergency calls including ambulance service)

- **SUNY Adirondack Security**
  Health Center Building
  Phone: (518) 796-1344

- **City of Glens Falls Police Department**
  42 Ridge Street
  Glens Falls, NY 12801
  Phone: (518) 761-3840

- **New York State Police**
  398 Aviation Road
  Queensbury, NY 12804
  Phone: (518) 745-1033

- **Warren County District Attorney**
  1340 State Route 9
  Lake George, NY 12845
  Phone: (518) 761-6405

- **Warren County Sheriff's Department**
  1400 State Route 9
  Lake George, NY 12845
  Phone: (518) 743-2500