Adjust Bill, Confirm Enrollment, Make Payment

Here's how to take care of your online winter bill…

Confirm enrollment (accept your charges) by the due date on your bill to avoid an administrative fee.

Login to http://my.plattsburgh.edu

Click ⇒ Student Services tab

Look for the Student Accounts box near the lower right corner of the screen.

Click ⇒ My Accounts

Click ⇒ The most recent [winter term] that is not zero.

You should now be at the SUNY Plattsburgh Tuition Bill Adjustments screen. Read the information about New York State Collection Law.

Click ⇒ [I Acknowledge Receipt of Debt Notice] button.

Post-dated checks will not be accepted. Each returned check is subject to a $20 returned-check fee.

Review your tuition, fees and billed credit hours to make sure everything is correct. If you find an error, write us a note in the comment box. You will not receive a paper bill.

Click ⇒ [Update Charges] button once you choose your options. If you make additional adjustments to your options, be sure to click the [Update Charges] button again before you click the [Confirm Enrollment] button.

If everything is correct, then

Click ⇒ [Confirm Enrollment] button.

At the bottom of the SUNY Plattsburgh Account Summary with Financial Aid screen,

Click ⇒ [Make a Credit Card Payment] or

Click ⇒ [Make a Web Check Payment]

Print a receipt for your records.