COLLEGE COUNCIL
Distinguished Service Award
Nomination Form
(See other side for Guidelines)

Nominee's Name

Title

Address

Telephone number of nominee or person through whom nominee may be reached. (Identify the person or office if this is not the nominee’s telephone number.)

Name/Title of Proposer

Telephone/Email

Please provide information on the nominee’s achievements keeping in mind the following criteria for selection of the recipient(s):

1. Contributions to the college, community or state.
2. Evidence of lasting quality of contribution(s) made.
3. Demonstration of leadership ability in the service of others.

Please return this form to:

Mr. Salvatore Graven, Chair
College Council
c/o Office of the President
SUNY Plattsburgh
101 Broad Street
Plattsburgh, NY 12901
president_office@plattsburgh.edu
SUNY Plattsburgh College Council
Distinguished Service Award

GUIDELINES

History:
This award, given at the pleasure of the College Council, was originally conceived by former College President Dr. George W. Angell. The concept was to honor a person who either directly or indirectly played a key role in advancing SUNY Plattsburgh.

Time of Award:
Historically given at Spring Commencement.

Stated Objective:
To honor a person, preferably from the North Country or State of New York, who has made a contribution to, or has been of assistance to, SUNY Plattsburgh.

Criteria:
4. Contribution to the College community or state.
5. Evidence of lasting quality of contribution(s) made.
6. Demonstration of leadership ability in the service of others.
7. Persons currently employed (active employees) of SUNY Plattsburgh shall not be eligible to receive the award, unless they are officially retiring from full-time employment as of June 30th of the year of commencement.

Procedure:
1. A Nominating Committee of the Council shall be appointed annually by the Chair of the College Council at the December meeting.
2. Nominations will be accepted throughout the year and reviewed by the Nominating Committee.
3. The Nominating Committee will meet semi-annually (February and September) to consider selection of no more than two nominees to receive the Distinguished Service Award at the Spring and/or Winter Commencement ceremonies.
4. Nominations considered previously, but not selected, can be re-considered at the discretion of the Nominating Committee.
5. The Nominating Committee will submit the name of an individual to receive the Distinguished Service Award to the College Council for approval by the members in attendance for that meeting at its Winter and Fall meetings.
6. Recipients will be notified of the award by the Chair of the Council or designee immediately following approval by the College Council.
7. The award recipient(s) must be present to accept the Distinguished Service Award.
8. These procedures may be amended by a majority vote (six) of the Council.

Approved by the College Council
April 26, 2012