The immediate concern of the university is for the safety and well-being of the victim. These procedures are designed to ensure that every incident will receive the complete attention of the university and will be handled mindful of the victim’s welfare and privacy.

**IPV or STALKING REPORTED – COORDINATED RESPONSE INITIATED**

Unless the student or employee is in immediate danger, all steps below should be discussed with the victim and initiated with her/his consent.

I. ENSURE THE VICTIM’S SAFETY (Call 911 in an emergency)

- Plattsburgh State University Police (on-campus) 564-2022
- Plattsburgh City Police (off-campus) 563-3411
- New York State Police (off-campus) 563-3761

II. FOLLOW GENERAL GUIDELINES FOR CREATING A COMFORTABLE ENVIRONMENT

Let the victim make their own choices. Be supportive and non-judgmental. Provide brochures, if appropriate. Discuss your reporting obligation and confidentiality issues with the victim.

III. REFER VICTIM FOR MEDICAL TREATMENT

- AN ALTERNATIVE
  - For Students
  - Go to Plattsburgh State Center for Student Health & Psychological Services.
  - Note: The center cannot collect evidence for prosecution.

- ARRANGE TRANSPORT TO CVPH EMERGENCY ROOM
  - For transportation, call Plattsburgh State University Police 564-2022.

IV. OFFER VICTIM REFERRAL FOR CRIME REPORTING

- Plattsburgh State University Police (on-campus) 564-2022
- Plattsburgh City Police (off-campus) 563-3411
- New York State Police (off-campus) 563-3761
- Plattsburgh State University Judicial Affairs Office 564-3282 (For Students)

V. REFER VICTIM FOR COUNSELING SERVICES

- Plattsburgh State Center for Student Health and Psychological Services 564-3086
- STOP Domestic Violence/BHSN 563-6904 (24-hr. hotline)

VI. INFORM THE UNIVERSITY IN ALL CASES

- Notify Judicial Affairs (564-3282) of the date, time and location of the incident if students are involved.
- Notify Human Resource Services (564-5062) of the date, time, and location of the incident if employees are involved.

**STUDENT/EMPLOYEE DECLINES MEDICAL TREATMENT, CRIME REPORTING, AND/OR COUNSELING SERVICES.**