Instructor’s Approval and Blanket Exemption of Class Research
SUNY College at Plattsburgh

Instructor’s Name:
Class Number and Title:
Date:

Check all that applies and submit to the Office of Sponsored Research (Kehoe 815):

A. □ I request that the student research for the above mentioned class be categorized as “Exempt Research” (Category I) and considered as one proposal.

B. □ I verify that all students wishing to engage in Human Subjects Research will take and pass the SUNY College at Plattsburgh Human Subjects Certification Program prior to engaging in research involving human participants. The online human subjects training course is at: https://www.citiprogram.org/Default.asp?

C. □ I verify that all student research covered by this blanket exemption fits one or more of the following projects under Category I - “Exempt Research”:

Check all that apply:
Category I - Exempt Research

1. □ Projects involving collection of data through the use of opinion surveys, questionnaires or interviews (e.g., opinion surveys, marketing surveys, exit interviews) for which response is voluntary and completely anonymous. When data gathered concerns issues of personal sensitivity (e.g., drug use, criminal behavior, sexual behavior, or employability, financial standing or reputation) careful attention is needed to assure complete anonymity with no linkable, individually identifiable data.

2. □ Projects limited to activities involving normal educational practices in commonly accepted educational settings (e.g., in-class demonstration studies, laboratory exercises, and studies of curriculum or teaching strategies). Usually, any study which requires that subjects be removed from their normal classroom situation for testing, and or involves minor children, is not exempt.

3. □ Projects limited to the observation of public behavior for which anonymity of subjects is maintained.

4. □ Projects limited to the examination and analysis of existing data or specimens so long as these are publicly available and individual subjects will not be identified in any report of the research.

D. □ I understand and agree with the policy that in the event a student research project falls outside “exempt” status (e.g., “expedited”: Category II; “full COPHS review”: Category III), the student will be required to submit an application for COPHS review and approval prior to the start of their research.

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Signature of Instructor             Date

4/2013