Members in Attendance: Bob Ackland, Carol Bleaux, Mark Christiansen, Wayne Duprey, Bernie Grabczewski, Bryan Hartman, John Homburger, Al Mihalek, Cathy Moulton, Stan Supinski, Mike Caraballo, Bryan Higgins

1. **Approval of notes:** May 4, 2004 – Approved as written.

2. **Report from John Homburger regarding meeting with Executive Council.**
   John reviewed projects and priority we established along with Stan descriptions at May 5 meeting. Discussion took place. Generally the list was understood and approved. Final approval will be considered at the next biweekly meeting.

3. **Hudson Renovation** - John reports that he has had continuing dialogue with Mitch Fields regarding the creation of a schedule and outstanding needs so that we can get projects moving. John, Stan, Al, Kathy Lavoie will meet to review this schedule when submitted. It appears that old year funds are accessible.

4. **Hudson Renovation** - Allocations need to be put in place to begin Hudson project. (Agreement that GIS, Ecology and Remote Sensing rooms are in plans; actual space allocation may change.) Cost of project **in total** would need the formal bid process probably causing a delay of the start by 2-3 months. Bids for furnishings should be separate in order to get the project going as soon as possible. John thinks that the CPC support will be very important in moving this ahead.

5. **Electrical Distribution System** – Betty Little Update – She has submitted letter to Finance Committee. Bruno is aware and on line with this and SUNY Central as well. John believes we should use our start-up $ to begin this summer. (state budget pending possibly through August

6. **Ward/Sibley & Campus Conceptual Plan** – Viewpoints were shared. B. Higgins – Plans that we currently have do not seem to fit; it seems that Education and Ward is not a good match. Academic plan needs to be developed first, possibly early in the fall when there is a new M O U & after the arrival of the new president. A design consultant needs to tell us if our concern about Education/Ward is appropriate. J. Homburger – Planner that is facile with educational programs is a necessity, at least someone who can come in and ask the hard questions. A. Mihalek – A planning chart needs to be developed showing the entire campus, including ideas about purpose/central theme for the building. Developing long-term plans would be easier with this available.
7. Contact Mitch Fields about getting planner here to meet with us about academic program and best fit for campus prior to going ahead on Sibley/Ward projects. (Stan will do this.)

8. Also, remind him about Hudson planner; is this in the works?

9. Developing a formal process for minor rehab/repair projects will be on agenda for next meeting.

10. It also seems that developing a process for space allocation changes is necessary. Space gets taken over without consideration of other needs such as swing space for renovation under the current practice.

Everyone is encouraged to attend the May 17 planning day if possible.
Reminder to send summer schedule to carol.bleaux@plattsburgh.edu

Meeting adjourned at 9:30 am.

Respectfully submitted,
Cathy Moulton