Capital Planning Committee
Meeting Minutes
May 5, 2004


1. Approval of Minutes:
April 20, 2004 – approved as submitted.

2. Campus Let projects from 2nd 5-year Capital Plan – Reviewed by Stan Supinski

* Install Generator at Central Heating Plant – this is needed for future power outages to keep steam circulating in the pipes.
- The committee recommends to the Executive Council to act on this item.

* Hawkins/Kehoe exterior – this includes the triangle out in front of Kehoe (taking down power polls, etc.)
- The committee recommends to the Executive Council to act on this item.

* Hudson Hall – to included classrooms 106, 117, and 119. Recent meetings have been taking place. The next step is to bring a consultant to campus with the hopes of starting construction this summer for completion by Spring Semester 2005 (including upgrades to smart classrooms). In a meeting with Mitch from the Construction Fund (May 4), the campus was informed that a new program study would be conducted for Hudson Hall (entire building). The above classroom projects can move forward before the program study.
- The committee recommends to the Executive Council to act on this item.

* Feinberg Chiller – put this on hold until a meeting on May 17 to discuss the replacement/upgrade of all chillers on campus under a program to conserve energy.

* Construct Maintenance Storage Building – Stan will be meeting with local contractors next week about this (with the idea of building this structure this Fall).
- The committee recommends to the Executive Council to act on this item.

* Demolish Maintance/Storage Bldg. (Charlie’s Hotel) – the committee suggests getting a program design done to start demolition in 2005.
- The committee recommends to the Executive Council to act on this item.

* Replace Window in CV Hall – looking to start these in Spring 2005
- The committee recommends to the Executive Council to act on this item.

* Repair Roof of CV Hall -
- The committee recommends to the Executive Council to act on this item.

* Replace Fiber Backbone (Campus) – Mitch informed the campus that this would get approved under the Capital Plan. The campus tried to include a new telephone switch, but Mitch does not think this will get funded through the Capital Plan.
- The committee recommends to the Executive Council to act on this item.
* Rebuild Hawkins Pond – Put on hold until a study is conducted. The committee reviewed a proposal from Bryan Higgins to hire two faculty members and a student to determine the amount of water loss due to both evaporation and groundwater seepage. This will help with assessing the alternatives to fixing the current water loss.
- The committee recommends to the Executive Council to act on this item and hire the faculty and purchase the necessary equipment.

3. Capital Projects from 2nd 5-year Capital Plan – Reviewed by Stan Supinski

* Exterior Restoration to Field House – due to ADA compliance and safety concerns, this will get started as soon as money is available (target for Spring 2005). Committee concurs.


* Replace HTHW lines (Campus Phase II) – this is a life/safety project and will need to move forward.

* Replace Electrical Distribution System (Campus) – the campus has asked for an additional $6 million (a recent meeting with Senator Little took place). If we do not get the additional funds, the $6 million will have to come out of the proposed allocation for the 2nd 5-year Capital Plan (which will effect the campus’ ability to do other projects). This is a must do project. We may need to do the program study for the electrical system now (at a cost of approx. $600,000).
- The committee recommends to the Executive Council to act on this item.

* Install Elevators (ADA) – Saranac, Memorial, Field House. If we do not move on these now, nothing would happen for another 6-7 years. These are needed to meet ADA compliance and because of the “public” use of these facilities.
- The committee recommends to the Executive Council to act on this item.

* Maintenance Rehab & Repair – it was recommended to move this up to the “Campus Let” section. It was recommended to develop an open process for MR&R money so that departments can request funds. This is to be discussed at next meeting.

4. Develop a Conceptual Plan – it was recommended that a conceptual plan be developed for the campus to include where different programs would best fit on campus. Should hire consultant this summer or fall to help us develop. This is important given the MOU II, Strategic Planning, and the start of a new President. All of these major processes/activities need to be closely tied to an Academic Plan. This is to be discussed at next meeting.

5. Next Meeting – Wednesday, May 12 at 8:00 a.m. Kehoe 6 Conference Room

The meeting adjourned at 9:30 a.m.

Respectfully submitted,

Bryan Hartman