CPC NOTES
February 27, 2009


EXCUSED:  D. Wright, R. Ackland

1. Approval of 9/22/08 notes – motion made by W. Duprey, seconded by Bryan Hartman.

2a. SBE Design Consultant – (Rubenstein, LaPorte) Study will take 4-6 months and will look at size of classrooms, number of classrooms, and initial space utilization. The planner is concerned about faculty burnout due to the timing at the end of the semester and fact that information for the Campus Facilities Master Plan will be collected around the same time. The campus is looking at visiting some newly built LEED accredited schools during Spring break. Those that go on the trip will be looking at pedagogy and technology issues.

****CPC members are needed for the Redcay Subcommittee Membership**** (Homburger). If you are interested in volunteering, let John or Diana know. This is your opportunity!! Membership includes Jessica Lashway, Bleaux and some SBE faculty members.

2b. Housing Facility Master Plan Update – (Hartman) - Seven bids for the master plan were reviewed. MGT was selected with JMZ the subconsultants. A large component is market research (they've met with M&O, held focus groups and are conducting a survey. The survey was sent to all full-time undergraduate students and will be closed in two weeks. The report is due back to campus the end of June. DIFR is self sufficient - everything has to be bonded. There are some code issues regarding the stair wells that will need to be addressed. The dorms are behind our sister institutions in regards to upgrades but the consultants were very impressed with the sense of community on campus.

2c. Ward Hall – (Sichel) - Intermediate submission will be ready in one month. The project scope has had a good hard look. The Headstart area will become the Arts and Sciences Dean's office permanent location. The first floor will house the Geology labs for two years. Archaeology and bones will be combining and will remain on the
first floor permanently. Norton Lounge will become the Emeriti Lounge and will lose the storage room. Space from the Norton room south will become all offices. All windows in Ward will be changed maintaining the look of the windows presently there. The outside of the bldg. will be looked at to make sure it is sound for the next 50 years. Ward 110 will be renovated to accommodate 96 seats and have technology added. This room will be down for the summer and fall of 2009.

3. Status Updates - (Roberts)

   a. Hudson Phase I - (new science bldg.) Bids were received yesterday. Low bidder is Northland Construction from Syracuse. The campus has dealt with them before.
   b. Hudson Phase II - (rehab) - Roberts said they were waiting for clarification of lightning rods. Starting design phase.
   c. Charlie's - The company will be remobilizing @3/16. Completion date will be sent to the campus when Kevin Roberts receives it.
   d. Sundowner - Murnane’s came in with the low bid. Work will begin 5/19 and the ballroom and kitchens should be available by the fall 2009 semester.

4. Facilities Master Plan Update - Homburger - Winning bid was selected a couple of months ago. State Comptroller’s office still has it. The consultant is ready to go. LaPorte and Rubenstein have been feeding them a lot of information/data. The report will take approximately 18 months to complete while the consultant is saying they may complete it early. Surveys will be done and the issue of timing is being discussed. There is a concern that trying to collect information near finals week may overload faculty. An FTP site is being setup. Higgins asked if CPC could have access to the information that has been provided to the consultants. Diana and Carl will send CPC members a list of what items have been provided.

   a. FMP - Advisory List - Jessica Lashway and CPC comprise this committee. Diana LaPorte is chairing.
   b. FMP Steering List - it is comprised of Exec Council members.

5. Space Requests - subcommittee will be meeting and discussing the space form (Section A) and its use. Jessica Lashway will be joining this group. Section B which is for office moves only will be duplicated and distributed by Karen McKinney.

Respectfully submitted,
Carol Bleaux