CPC NOTES
October 5, 2005

PRESENT:  C. Bleaux, J. Homburger, C. Moulton, M. Christiansen, B. Ackland, C. Jackson, S. Supinski, A. Mihalke, B. Grabczewski, W. Duprey, B. Higgins, B. Hartman, D. Wright

Chris Jackson, Facilities Accountant, was introduced and welcomed.

B. Ackland moved to approved minutes of June 30 and August 15 meetings.

UPDATES

**Hudson Hall**
S. Supinski reported that on October 13 representatives from PSU will meet with SUCF architects and engineers in Albany. The contract has been written.

The college is sending Ed Miller and Bob Fuller to Florida for a conference on school (science) lab rehab.

Miller contacted Carol – web site for Hudson Hall Renovation updates will be listed off the CPC page which will be listed under Facilities.

**Hudson 106**

The electric in/limited punch list as follows:
Assisted Hearing – not sure
Carpet – to be replaced
Network mounting issue

J. Homburger reported that locating surge space is going to be a challenge when Hudson renovations begin. Space will need to be located by May 07. Displacement plan is in motion.

**SPACE REQUESTS**

**A. Redcay – Accounting Lab**
C. Bleaux, Colin Reed, Cerise Oberman and B. Grabczewski had a meeting to discuss new accounting lab. Original request was for Redcay 170 but the Registrar’s Office has advised against taking a classroom offline. It is estimated that to bring the proper power in would cost approx. $3100.00. 12 computers will be set up but they are looking at increasing that number to 24. Discussion followed about other spaces.

S. Supinski pointed out climate control for the building is an issue. Will the space be totally self-supportive – dedicated space. J. Homburger asked if a form had been
generated requesting space. Form needs to be put on the Exec Council Agenda for approval.

- J. Homburger would like to see concept of Accounting Lab and what the use would be.
- B. Ackland proposed that Redcay 213B, 213C, 225, and 227 be used as lab space with dedication to SBE.
- C. Bleaux will write up issues and forward to J. Homburger.

**B. Photo Lab**

A. Mihalek read a memo requesting space for digital photography lab. Rooms 226 or 228 in Myers were suggested. This is not a new program but new courses are being offered.

There are issues with the present space. The request is for a dedicated space. The computers are unique to the program. Present space is too small. (Myers 115A)

C. Bleaux suggested using 224. Move classes from 224 to 228.

A. Mihalek will have form submitted. C. Bleaux will write up issues with 115A. S. Supinski will check the air handling.

**C. Radio Station**

There is a priority in Academic Affairs to move the Radio Station. They would like to move Journalism Department to space the Radio Station is presently occupying.

The Radio Station is student operated. Al had discussions with all pertinent parties and all are in agreement. Will need estimates. Move broadcast room into room 112A and use 128A for storage. Safety concerns with the air handling in 128A. Best used as storage. Sodexho/CAS are on board. Mention was made about accessing building after hours. This should not be an issue as they will not need after hour access.

Looking to get approved so they can move onto the next step. S. Supinski will do a code review of the area. He will meet with Kevin Roberts, Tim Clukey and Sodexho.

Meeting adjourned at 9:45AM.

Next meeting is scheduled for November 2 at 8:30 AM in Feinberg 116.

Sumitted by,

Diane Wright