PRESENT: C. Bleaux, B. Grabczewski, B. Higgins, C. Jackson, B. Ackland
A. Mihalek, J. Homburger, S. Supinski, B. Hartman, W. Duprey,
D. Wright, M. Caraballo

EXCUSED: C. Moulton, M. Christiansen

1. Homburger made motion to approve minutes from the October 23 meeting. Caraballo seconded. Motion carried.

2. Updates
   a. Yokum Renovations – Everything is completed except the floor tile. Hudson Renovations – Mihalek reported that Sandy Baptie has been here a few times and was able to meet with all departments. The plans look good and everything is moving along well. All users are in agreement on the 1st phase. New construction of the addition is scheduled to begin May 2008. Chemistry, Env. Science and LCRI labs will be housed there.
   c. Space Requests
      1. Old Switch Room – approved
      2. Ward 117/119 – approved
      3. Yokum Journalism Space – approved
   d. Storage Building – The infrastructure is in and conduit has been run in the event that there is a need for power. Supinski and Wright have toured the old building, identified all users and calculated how much space users will need. C. Jackson believes that there will be more than adequate space to house other needs in the future. Wright and Supinski are beginning to cull out the junk in Hawkins basement and sub basement in preparation of prime heated storage. The bid has been awarded to JFP enterprises with construction to begin May 2007.
   e. Captial Program Coordinator – The committee is still meeting and verifying References. There will be a decision made soon.

3. Old Business
   a. Ward Building Report – The report has been sent out. A meeting has been scheduled for Dec. 19 for all users.

4. New Business
   a. Ward 119 Space Request Form – Proposed to make this a regular classroom With occupancy at 35. It will cost approximately 15-25K. A. Mihalek made
motion to move this forward. J. Homburger seconded. Motion carried.

b. Kehoe 1st Floor Lobby Space Request Form – Jackson made motion to forward. Mihalek seconded – motion carried. This will forwarded to John Bradley.

c. Bike Room Storage space – This was tabled – Mihalek and Hartman will check into who is using and what the bike needs are and get back to us.

d-e. Sub committee was formed to define what is out there and what has been committed to. Chair – Mihalek, members: C. Jackson, M. Caraballo, S. Supinski, Capital Plan Coordinator, J. Homburger, B. Higgins, B.Ackland

Jackson proposed that Kevin Roberts be invited to be a member of CPC. Homburger made the motion – Grabczewski seconded – motion carried.

Next meeting will be scheduled for early February.

Submitted,
Diane Wright