CPC NOTES
February 5, 2007


EXCUSED: B. Higgins, M. Christiansen, C. Moulton, B. Grabczewski

1. Bleaux opened meeting and welcomed Linda Sichel (Capital Planning Coordinator) and Kevin Roberts (Maintenance Supervisor) to the committee.

2. 12/18/06 Notes - Ackland requested the #1 be added before Homburger in first sentence. Duprey made motion to accept minutes with change, seconded by Ackland. Motion carried with change.

3. UPDATES
   a. Yokum Renovations – Roberts reported that there is a meeting scheduled with the tile installers for 2/6/07. The doors are to be delivered this week and the wall base that needs to be put up is in. Journalism is all set. Bleaux reported that all the new classroom furniture has been received and set up in the classrooms. She also reported that the FACT Committee will be on campus in March and will be doing a tour of the building. FACT is the sponsor of CIT.

   b. Hudson – Homburger reported that we were put on a short list with a 23 mil request. We made the list through the Governors request. Much thanks should go to Phil Wood, J. Ettling, Lachlan and Senator Little for all their lobbying efforts. The Hudson addition is scheduled to begin in May 2008. Preliminary work could enable us to have the project completed ahead of time. Mihalek reported that the faculty have meet and are working on what their needs will be and how best to use the space they will have in Ward for surge space.

   c. Ward Hall 119 – Roberts reported that the asbestos abatement is scheduled to begin May 14. The room can be used in its present state. The floor has been patched and the walls painted in preparation for use in spring semester.

   d. Space Request Form (Ward 119) – Exec Council approved the request.

   e. Storage Building – Supinski reported that as soon as the frost is out of the ground we can begin. AES has been awarded the bid to destroy the old building. A large portion of the cost for destruction will be for asbestos abatement. The asbestos abatement could possibly begin next fall with demolition to begin in Summer of 2008.
4. OLD BUSINESS

a. Ward Hall Bldg. Report – Homburger reported that this has not been on the Exec Council agenda. Bleaux reported that the Ward Hall Committee met with Ward Hall occupants and listened to their concerns as well as answering some of their questions.
CPC discussion – question was asked whether room 119 could be divided in 2. Supinski responded by stating that it would be possible but not feasible. Another door would have to be installed. The only possible installation site would be in the stairwell and that is not legal according to code. It was stated that perhaps room 215 could be emptied of all storage and then be used for surge space.
Supinski has met with Ed Brohel and an auctioneer to look at the contents of the room. We could pull out the antiques and dispose of the rest. Ackland asked about the Norton Room being moved. Homburger said he has had dialogue with the VP’s and he believes this is a very sensitive topic and we need to proceed with great caution. There was specific funding for the room.

b. Bike Room – Mihalek and Hartman are working on this. Hartman has emailed a student and is waiting for a response. The student has given Mihalek a budget. Hartman said there might be another space in Macomb that this program could use. It was suggested that perhaps a meeting should be set up with all users to include: Gary Kroll (faculty advisor), Brendan (student), Mihalek and Hartman.

Mihalek spoke of a concern he has regarding retiring faculty and storage space. He would like to see a standardized space to house materials for up to one year of retirement date.

c. Committee Report – No report

d. 5 Year Plan – Supinski distributed copies of a Summary of Capital Projects that he presented for Planning Days and it was well received at Planning Days. It was decided to have this form put up on the WEB. Jackson will talk to the Webmaster. The FUND would like to keep the programs moving. It is hoped that we could do a master plan of the campus to tie in to the capital plan and strategic plan. The campus is going to be very busy this summer.

5. NEW BUSINESS

a. Sibley 418 – ROTC – Wright and Roberts will meet with Dave Hill from EHHS to look at this space. Bleaux mentioned that she was looking at this space to use in conjunction with the video conferencing that is in 416. Other discussion followed about the Credit Union space. The construction of the new building that will house the Credit Union appears to be ahead of schedule. They could be out by June. This space has not been committed at this time but Women Studies and Interdisciplinary Studies is looking at it.
Bleaux will draft a memo to the deans saying that we are starting to discuss space and ask them to look at their space and define what their needs are. It will go to Homburger for his review and then ask to be put on Exec Council agenda.

b. Smart Classrooms – Bleaux distributed a spreadsheet showing rooms completed, rooms approved to be completed and rooms not scheduled. She is waiting to get estimates from Roberts (Maintenance), Grabczewski (Networking) and she will take care of the Ed Tech portion. She would like to know if we will be getting any new money before summer so that projects can be scheduled.

Bleaux asked everyone to send her their schedules so she can set up future meetings.

Meeting adjourned at 9:58.

Respectfully submitted,
Diane Wright