CPC NOTES
July 27, 2006

PRESENT:  C. Bleaux, B. Grabczewski, J. Homburger, S. Supinski, B. Ackland, 
          C. Jackson, A. Mihalek, D. Wright

ABSENT:  C. Moulton, B. Higgins, B. Hartman, W. Duprey, M. Christiansen, 
         M. Caraballo

Bleaux called meeting to order.

2. Updates
   a. Autocad/Electronic Drawings – Supinski reported that he is waiting for the 
      new position to be in place.
   b. Yokum Renovations – A meeting will take place at 1:00 pm today (7/27/06) to 
      cancel the contract with present contractor. John Douglas (DOL) is on 
      board and is working with us to get a variance asap. Workers will be putting 
      in 16 hour days and it is estimated that the clean up job will take 5 days at that 
      rate. The first area of concentration will be offices.
   c. Hudson Renovations – Dean Lavoie met with faculty, Sandra Baptie and Bob 
      Mitchell to discuss lab design and what their actual needs are. 
      Trying to develop/justify a plan to building a 38,000 sq. ft. addition for lab 
      space. JMZ Architects has been contracted and they have done a walk thru of 
      Hudson, Ward, Redcay, Beaumont and Sibley. The report will include 
      recommendations of tear down/rehab. No report has been sent to us from 
      them at this time. Phil Wood is talking to the Board of Trustees. Any new 
      building/construction has to be approved by the Board of Trustees. Once 
      approval has been given, the next step is design. We are presently looking at 
      the west end of Hudson as a site. It would take up 70 parking spaces.
   d. Storage Needs – Supinski reported that things are moving along. He has met 
      with an Architect.
   e. Redcay Space Request – Bleaux reported that the request had been forwarded 
      (with the exception of the Kiosks) to Exec Council and they have responded. 
      The project is moving forward.
   f. Sibley 323 – Dr. Zandi was advised he could contract the job out by Exec 
      Council. He has decided to wait until the campus is able to do the job. The 
      project will be done in the most cost effective way possible.

Items g and h tabled for next meeting.

New Business
a. Journalism Space Form – Al will submit two forms - one for the work to move Journalism to Yokum and one to move the Radio Station to Angell Center. Bleaux would like to have proper paperwork in place before any work begins. Supinski will talk with Kevin Roberts.

Mihalek asked about Institutional Advancement and why there was no form done. Bleaux will contact Lisa Frennier and ask her to submit one.

Student Accounts and Financial Aid are being consolidated. They are looking for a space that will be large enough to accommodate them.

b. MOU Capital Planning Changes – Homburger will update next time.

c. Goals
   - Look at 5 year plan
   - Look at short term accommodations leading to long term planning
   - Come back with ideas

Capital Planning Coordinator – Architect/Engineer position has been approved thru the FUND. We will be using capital money for this position. The following have been asked to serve on the search committee.

Carol Bleaux – Chair
Diane Wright – Assistant
Bob Ackland – Faculty Rep
Bernie Grabczewski – Networking
John Homburger
Stan Supinski
Chris Jackson
Kevin Roberts
Lachlan Squair
Ed Bortnick
Bryan Higgins – Planning knowledge

Meeting adjourned at 12:10 pm.

Respectfully submitted,
Diane Wright